



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elipitang Binali, Dikman, Quezon City

Tel. No. (02) 8928-8751 to 64 local 2601-2625, email: pcaf@pcaf.dag.gov.ph

February 26, 2024

NOTICE OF AWARD
No. 2024-008

MS. RONELY MAY P. ANDRADA
Senior Sales Executive
MO2 WESTOWN HOTEL,
Iloilo City

Dear Ms. Andrada:

With reference to your quotation for the **ONE (1) LOT MEALS AND ACCOMMODATION FOR THE CONDUCT OF PMT EXIT CONFERENCE OF REGION VI (WESTERN VISAYAS) ON MARCH 14-15, 2024 IN ILOILO CITY**, we are pleased to confirm the award to your firm for the total amount of **ONE HUNDRED FIVE THOUSAND PESOS (Php 105,000.00)** with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
MEALS AND ACCOMMODATION FOR THE CONDUCT OF PMT EXIT CONFERENCE OF REGION VI (WESTERN VISAYAS) ON March 14-15, 2024 IN ILOILO CITY	1 LOT	2,100.00	105,000.00
1 full-day for 50 pax @ P2200.00/pax			
Inclusions:			
HOTEL ROOM ACCOMMODATION (airconditioned, triple-sharing, individual bed)			
MEALS on the 1st day (Buffet Dinner)			
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, and PM Snacks)			
MEALS should include two (2) main courses, vegetables, soup, dessert, and one round drinks/juice			
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions			
Note: No Cream Dory in the menu			
Use of Conference room for 1 day			
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use			
Provision of projector, LCD screen, whiteboard with marker and eraser, pads, and pencils			
Free use of electricity for laptops, LCDs, and printers			
Free use of sound system, extension cords and microphones			
Complimentary Wi-Fi connectivity			
Date: March 14-15, 2024			
Location: Iloilo City			
(must be strategically located and accessible by public transport)			
Purpose: <i>For the conduct of PMT exit conference of Region VI (Western Visayas)</i>			

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at hacsec@pcaf.dag.gov.ph upon receipt thereof.



In connection with this Notice, please submit the following documents;

1. Omnibus Sworn Affidavit that the bidder is not related to the HOPE by consanguinity or affinity up to the third civil degree;
2. Signed Contract of Agreement.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147, Loc 2622

Thank you.

Very truly yours,


CYRIL L. SOLIABAN
 OIC - Deputy Executive Director

I acknowledge receipt of this Notice of Award on FEBRUARY 29, 2024
 Name of Authorized Representative RONELY MAY ANORADA
 Signature _____
 Bank Details: _____

Name of Payee : MC2 WESTOWN HOTEL
 Name of Bank : METROBANK
 Branch : DIVERSION ROAD, ILDAD
 Account Number : 0007-4999-32924

