PURCHASE ORDER

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

Telefax No. 927-8651

23-04 0016

Supplier : Twenty 8 Office Supplies Trading	P.O. No. : 04-016-23
Address : 19 Baht Street, Saint Michael Homes, Meycauayan, Bulacan	Date : April 11, 2023
	Mode of Procurement : Negotiated-Small Value Procurement

Gentlemen:

Place of Delivery GSS, PCAF, DA Compound, Elliptical Rd., Diliman, Q.C.	Delivery Term :	7 calendar days
Date of Delivery :	Payment Term :	One time payment

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
	packs	Sticky Notes, 3x3, yellow, 100 sheet	5	35.00	175.00
	pieces	Alcohol, enthyl, 70%, 1 gallon, antiseptic disinfectant	2	481.00	962.00
	pieces	Storage box with lid, legal, any color	2	345.00	690.00
	pieces	Archfile Folder, 3 inches, 2 rings spine, finger pull hole	10	105.00	1,050.00
		x-x-x-x nothing follows x-x-x-x			
		Purpose: Periodic Review and recommend for continual improvement of PCAF QMS, guidelines, Administrative Policies and other operations manual (for Management Section use).			
(Total Amount in Words)		Two Thousand Eight Hundred Seventy-Seven Pesos			2,877.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

EVELYN P. VELICARIA

Signature over Printed Name of Supplier

MAY 09 2023

Date

Very truly yours,

NESTOR D. DOMENDEN

Executive Director III

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Fund Cluster : 102

Funds Available : p 2,877

MARIA DIVINA P. GONZALES

Chief Accountant

ORS/BURS No. : 02-102-10-2023-04-036

Date of the ORS/BURS: 4/12/2023

Amount : p 2877