




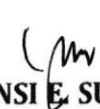

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|  | PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES Control of Records Quality Form HIGHLIGHTS OF THE MEETING | PCAF-QP03-F03 Version 2 | |
| | | BAC-HoM-2023-061 | |
| | | Reference Number | |
| | | Date: | 12/22/2023 |

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|----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Title of Meeting: | BAC Meeting |
| Date & Time: | December 21, 2023/11:00 AM |
| Venue: | Apacible A Conference Room |
| No. of Participants: | 8 |
| Sex Ratio: | <input checked="" type="checkbox"/> 3 Male <input checked="" type="checkbox"/> 5 Female |
| Classification of Participants (No.): | <input checked="" type="checkbox"/> 8 Government <input type="checkbox"/> Private Sector <input type="checkbox"/> Academe <input type="checkbox"/> Academe <input type="checkbox"/> PWD <input type="checkbox"/> PWD <input type="checkbox"/> Senior Citizen <input type="checkbox"/> Senior Citizen <input checked="" type="checkbox"/> 1 Indigenous People <input type="checkbox"/> Indigenous People |

| Agenda/ Issues/Concerns | Agreements/ Actions to be taken | Responsible Agency/Unit | Timeline |
|-------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|----------|
| I. Call to Order | The meeting was called to order at 11:00 AM by the BAC Chairperson Ms. Melinda T. Quinones. | | |
| II. Topics Discussed A. Result of BAC-TWG Evaluation | <p>1. 1 LOT MEALS FOR THE VARIOUS MEETINGS/ACTIVITIES OF PCAF FOR JANUARY TO DECEMBER, 2024 - ITB No. 2023-002, [END USER: PCAF] under PR No. 23-10-526 (ABC: Php 5,588,650.00)</p> <p>On December 21, 2023, the BAC-TWG for CSE, F&A and other Office Requirements for evaluation to the BAC through the BAC-Secretariat (see attached BAC-TWG evaluation report)</p> <p>The BAC-TWG evaluated the bid of NAFC DA Multi Purpose Cooperative (NADAMCO) and found it as Single Calculated Bid (SCB) with an amount of Five Million Four Hundred Ninety-Four Thousand Nine Hundred Forty-Five Pesos (Php 5,494,945.00) the bidder submitted its updated Annual Tax Return for 2022 and filed Annual Income Tax Return for 2022 through the BIR Electronic Filing and Payment System also submitted the audited Financial Statements for 2020 and 2021</p> <p>NAFC DA Multi Purpose Cooperative (NADAMCO), the current meals provider of PCAF in FY 2023, has consistently received an average adjectival rating of "very satisfactory" from January 1 to September 30 ,2023</p> | | |



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| | <p>On November 30, 2023, Mr. Clarence Olimpo BAC-TWG, Head and BAC-TWG member Mr. Nicky Yagumgum conducted an ocular inspection at NAFC DA Multi Purpose Cooperative (NADAMCO) office and operations premises, located on the Ground Floor Right Wing of the Department of Agriculture Building, Elliptical Road, Diliman, Quezon City. The examination was assisted by Ms. Pauline Joyce Javier and Ms. Rollie Atienza, NADAMCO General Manager and Accounting Clerk, respectively. The primary objective of the activity was to assess the compliance of the food with the required weight portions including its quality and to evaluate the sanitary conditions of the premises.</p> <p>Based on the evaluation of the BAC-TWG, the NAFC DA Multi Purpose Cooperative (NADAMCO) is compliant with the technical and financial components, as well as the technical specifications indicated in the PR No. 23-10-526.</p> <p>The BAC has concurred with the results of the BAC-TWG evaluation and recommend to award the contract to NAFC DA Multi Purpose Cooperative (NADAMCO) for having passed the criteria for post evaluation, complied and was responsive to the requirements and conditions specified in the Bidding Documents, thus, be declared as the Single Calculated and Responsive Bid (SCRB).</p> <p>For preparation of BAC Resolution and Notice of Awards.</p> | BAC and BAC Secretariat | December 21, 2023 |
| III. Adjournment | The meeting was adjourned at 12:00 PM. | | |

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| Date prepared: December 22, 2023 | |
| Prepared by:  KEN RYAN P. ELEAZAR Head, BAC Secretariat | Approved by:  MELINDA T. QUIÑONES BAC Chairperson |
| Recommending Approval by: | |
|  ENGR. JAHENSI E. SUPANGA BAC Member  ANGELICA GRACE L. CARPIO Alternate Member | |

