



Republic of the Philippines  
Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
Department of Agriculture Compound  
Elliptical Road, Diliman, Quezon City  
Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

October 13, 2023

**NOTICE OF AWARD  
No. 2023-151A**

**MS. JOJIE REPIA VELINA**  
Sole Proprietor  
MOSTACO MARKETING  
68A Lalaine Bennet Street  
BF Resort Village, Las Pinas City

**Dear Ms. Velina:**

With reference to your quotation for the procurement of **1 LOT COMMON OFFICE SUPPLIES/OTHER SUPPLIES REQUIREMENTS FOR PDD CDS, SMS, and VMS IN 4TH QUARTER**, we are pleased to confirm the award to your firm for the total amount of **ONE HUNDRED TWENTY-ONE THOUSAND THREE HUNDRED ONE PESOS (Php 121,301.00)** with the following specifications:

Item Description	QTY	UNIT	UNIT COST	TOTAL COST
<b>COMMON OFFICE SUPPLIES/OTHER SUPPLIES</b>	<b>1</b>	<b>LOT</b>		<b>121,301.00</b>
PRESTIGE ALCOHOL, ethyl, 68%-72%, 1 Gallon	15	<i>gallons</i>	144.00	2,160.00
BOSS/HBW/ACURA NOTE PAD, stick on, 50mm x 76 mm (2" x 3") min	41	<i>packs</i>	16.00	656.00
BOSS/HBW/ACURA NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	49	<i>packs</i>	23.00	1,127.00
BOSS/HBW/ACURA NOTE PAD, stick on, 3" x 3"	50	<i>packs</i>	18.00	900.00
CROCO 80 GSM PAPER, size: 210mm x 297mm	197	<i>reams</i>	217.00	42,749.00
CROCO 80 GSM PAPER, size: 216mm x 330mm	162	<i>reams</i>	247.00	40,014.00
GOODDEAL 80GSM A4 PAPER, parchment, 100cs per pack	5	<i>packs</i>	27.00	135.00
OFFICIAL VISION RECORD BOOK, 500 PAGES	14	<i>pieces</i>	135.00	1,890.00
FEMME 12S TOILET TISSUE PAPER, 2-ply, 100% recycled, 12 rolls in a pack	21	<i>packs</i>	112.00	2,352.00
MAXELL 4S BATTERY, dry cell size AA pieces pack, 4pcs per pack	4	<i>packs</i>	48.00	192.00
MAXELL 4S BATTERY, dry cell size AAA pieces pack, 4pcs per pack	13	<i>packs</i>	60.00	780.00
BOSS/GT/WELLS Staple Wire, standard	13	<i>boxes</i>	27.00	351.00
EXCEL 50M TAPE, packaging, 48mm	15	<i>pieces</i>	22.00	330.00
PREVAILED 8M Correction Tape	47	<i>pieces</i>	18.00	846.00
EXCELMARKER, whiteboard, black	11	<i>pieces</i>	15.00	165.00
EXCELMARKER, whiteboard, blue	11	<i>pieces</i>	15.00	165.00
HBW MARKER, permanent, bullet type, black	40	<i>pieces</i>	12.00	480.00
HBW MARKER, permanent, bullet type, blue	40	<i>pieces</i>	12.00	480.00
RAMBO/PRINCE PAPER CLIP, vinyl/plastic coat, length: 33mm min	12	<i>pieces</i>	9.00	108.00
RAMBO/PRINCE PAPER CLIP, vinyl/plastic coat, length: 50mm min	8	<i>boxes</i>	20.00	160.00
BOSS/PREVAILED STAPLER, standard type	6	<i>boxes</i>	87.00	522.00
BOSS/PREVAILED/UK TAPE DISPENSER, table top	2	<i>pieces</i>	84.00	168.00
PILOT V5 SIGN PEN, BLACK, Roller ball, 0.5 MM- 0.7 MM	32	<i>pieces</i>	50.00	1,600.00
JOY SH-181 TAPE FLAG ARROW SIGN HERE, 20's X 8, 0.47"X1.73"	15	<i>packs</i>	40.00	600.00



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<b>FLEXSTICK 0.5</b> Ballpen, black, ballpoint, 0.5 MM- 0.7 MM	427	pieces	6.00	2,562.00
<b>ARROW 1" 50 YARDS</b> Ribbon, Assorted Color,	15	rolls	120.0	1,800.00
<b>HUAPUDA 240 SHEET CAP</b> Heavy Duty Stapler, 210 Sheets	1	unit	1,300.00	1,300.00
<b>EAGLE/ETONA/JOY</b> Staple Wire, 1000 pcs per box, no. 23-8	20	box	18.00	360.00
<b>EAGLE/ETONA/JOY</b> Staple Wire, 1000 pcs per box, no. 23-13	20	box	36.00	720.00
<b>EAGLE/ETONA/JOY</b> Staple Wire, 1000 pcs per box, no. 23-15	17	box	45.00	765.00
<b>EAGLE/ETONA/JOY</b> Staple Wire, 1000 pcs per box, no. 23-17	17	box	48.00	816.00
<b>EAGLE/ETONA/JOY</b> Staple Wire, 1000 pcs per box, no. 23-23	17	box	84.00	1,428.00
<b>EAGLE/ETONA/JOY</b> Staple Wire, 1000 pcs per box, no. 23-24	20	box	106.00	2,120.00
<b>CC PAPER 220GSM 50S</b> Calling Cards Paper, A4, 50 sheets per pack	50	packs	132.00	6,600.00
<b>ELIT WHITE 220GSM 10S</b> Vellum Board	100	packs	39.00	3,900.00
Purpose: Common Office Supplies requirements of PDD-CDS, VMS, and SMS in the 4th quarter				

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Purchase Order in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

  
**JULIETA E. OPULENCIA**  
 OIC - Executive Director

I acknowledge receipt of this Notice of Award on 10/18/23

Name of Authorized Representative \_\_\_\_\_

Signature  \_\_\_\_\_  
 JOJIE R. VELINA

Bank Details:

Name of Payee : MOSTACO MARKETING  
 Name of Bank : BPI  
 Branch : BPI ZAPOTE LAS PINAS  
 Account Number : 0230-0074-38

