



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
 Department of Agriculture Compound  
 Elliptical Road, Diliman, Quezon City  
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

October 13, 2023

**NOTICE OF AWARD  
 No. 2023-151B**

**MS. JOJIE REPIA VELINA**  
 Sole Proprietor  
 MOSTACO MARKETING  
 68A Lalaine Bennet Street  
 BF Resort Village, Las Pinas City

**Dear Ms. Velina:**

With reference to your quotation for the procurement of **1 LOT COMMON OFFICE SUPPLIES REQUIREMENTS FOR THE CONDUCT OF GAD RELATED TRAININGS FOR THE AFCs**, we are pleased to confirm the award to your firm for the total amount of **TWENTY-FOUR THOUSAND THREE HUNDRED TWENTY-ONE PESOS (Php 24,321.00)** with the following specifications:

Item Description	QTY	UNIT	UNIT COST	TOTAL COST
<b>COMMON OFFICE SUPPLIES</b>	<b>1</b>	<b>LOT</b>		<b>24,321.00</b>
CROCO 80GSM PAPER, size: 216mm x 330mm	25	reams	237.00	5,925.00
OFFICIAL VISION RECORD BOOK, 500 PAGES	5	pieces	135.00	675.00
ELIT WHITE 220GSM 10S Vellum Board, 10 sheets per pack, A4 Size	50	packs	39.00	1,950.00
RAMBO/PRINCE PAPER CLIP, vinyl/plastic coat, length: 32mm min	10	boxes	9.00	90.00
RAMBO/PRINCE PAPER CLIP, vinyl/plastic coat, length: 50mm min	10	boxes	20.00	200.00
ARCHFILE HORIZONTAL Data Folder, Taglia Lock	10	pieces	108.00	1,080.00
BOSS/DIAMOND CLIP, backfold, 19mm	20	boxes	14.00	280.00
BOSS/DIAMOND CLIP, backfold, 25mm	20	boxes	18.00	360.00
BOSS/DIAMOND CLIP, backfold, 32mm	10	boxes	26.00	260.00
BOSS/DIAMOND CLIP, backfold, 50mm	5	boxes	66.00	330.00
EXCEL 20Y TAPE, masking 24 mm	30	pieces	27.00	810.00
EXCEL 20Y TAPE, masking 48 mm	10	pieces	50.00	500.00
EXCEL 50M TAPE, transparent, 24mm	10	pieces	14.00	140.00
EXCEL 50M TAPE, transparent, 48mm	5	pieces	22.00	110.00
MAXELL 4S BATTERY, dry cell size AA pieces pack, 4pcs per pack	10	packs	47.00	470.00
MAXELL 4S BATTERY, dry cell size AAA pieces pack, 4pcs per pack	20	packs	60.00	1,200.00
BESTON 1300MAH 2S Rechargeable battery AAA, 2's per blister pack	2	packs	392.00	784.00
JOY SH-181 TAPE FLAG ARROW SIGN HERE, 20's X 8, 0.47"X1.73"	20	packs	40.00	800.00
HBW MARKER, permanent, bullet tip, black	30	pieces	12.00	360.00
HBW MARKER, permanent, bullet tip, blue	30	pieces	12.00	360.00
8" BOSS/PREVAILED/UK Scissors, symmetrical	5	pieces	35.00	175.00
BOSS/PREVAILED Stapler, standard type	2	pieces	87.00	174.00
JOY LA3620 Stapler, long-arm type	2	boxes	359.00	718.00
ADVENTURER Certificate holder, A5 (210mmx148mm)	300	pieces	20.00	6,000.00
BOSS/HBW/ACURA NOTE PAD, stick on, 50mm x 76 mm (2" x 3") min, 100 sheets per pad	10	packs	16.00	160.00
BOSS/HBW/ACURA NOTE PAD, stick on, 76mm x 100mm (3" x 4") min, 100 sheets per pad	10	packs	23.00	230.00
BOSS/HBW/ACURA NOTE PAD, stick on, 3" x 3", 100 sheets per pad	10	packs	18.00	180.00
Purpose: Common Office Supplies requirements of PDD-CDS for the conduct of GAD related trainings for the AFCs				



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**Page 2 of NOA NO. 2023-151B**

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Purchase Order in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622


Thank you.

Very truly yours,

  
**JULIETA E. OPULENCIA**  
 OIC - Executive Director

I acknowledge receipt of this Notice of Award on 10/18/23

Name of Authorized Representative \_\_\_\_\_

Signature   
 JOJE R. VELINA

Bank Details:  
 Name of Payee : MOSTACO MARKETING  
 Name of Bank : BPI  
 Branch : BPI ZAPOTE LAS PINAS  
 Account Number : 0230-0074-38

