



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

October 23, 2023

**NOTICE OF AWARD
 No. 2023-157**

MR. GILBERT TAN
 Authorized Representative
 EVER ENGRAVING STATIONERY
 168 P.Gomez Street, Addition Hills
 San Juan City, Metro Manila

Dear **Mr. Tan**:

With reference to your quotation for the procurement of **300 SETS OF PRINTING OF NEW KNOWLEDGE PRODUCT GoECB GUIDE KIT (7 booklets and Folder with inside, right pocket)**, we are pleased to confirm the award to your firm for the total amount of **EIGHTY-NINE THOUSAND FOUR HUNDRED PESOS (Php 89,400.00)** with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
PRINTING OF NEW KNOWLEDGE PRODUCT GoECB GUIDE KIT (7 booklets and Folder with inside, right pocket)	300 sets	298.00	89,400.00
SPECIFICATIONS:			
Color Proofing: Full color			
Size:			
7 Booklets:			
* Booklet Cover: 6 x 8.75 inches			
* Spread: 12 x 8.75 inches			
Folder:			
* Folder w/ inside, right pocket:			
Cover: 7.5 x 10 inches / Spread 15 x 10 inches			
* Attached Inside, right pocket w/ text: 7.5 x 3.5 inches			
No. of pages:			
7 Booklets:			
Booklet #1: 6 leaves (12 pages)			
- cover: 4 pages			
- inside pages: 8 pages			
Booklet #2: 6 leaves (12 pages)			
- cover: 4 pages			
- inside pages: 8 pages			
Booklet #3: 6 leaves (12 pages)			
- cover: 4 pages			
- inside pages: 8 pages			
Booklet #4: 6 leaves (12 pages)			
- cover: 4 pages			
- inside pages: 8 pages			
Booklet #5: 4 leaves (8 pages)			
- cover: 4 pages			
- inside pages: 4 pages			
Booklet #6: 4 leaves (8 pages)			
- cover: 4 pages			
- inside pages: 4 pages			
Booklet #7: 4 leaves (8 pages)			
- cover: 4 pages			
- inside pages: 4 pages			
Folder:			
- cover: 4 pages			
- attached inside, right pocket (orientation: landscape)			



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Paper Stock:			
7 Booklet:			
Booklet Cover: C2S #220 glossy			
Inside pages: C2S #100 matte			
Folder:			
Folder w/ inside, right pocket: C2S #300 matte			
Process: Offset machine			
Color:			
folder w/ inside, right pocket: full color w/ matte lamination and spot UV on front and back cover design			
booklet cover: full color w/ glossy lamination			
inside pages: full color (pages w/ pictures, artwork)			
Binding: Stapled binding			
Soft copy pdf file provided by PCAF			
Estimated date of delivery: 1st Week of December			
*Maximum of three (3) mock-ups with minor revisions			
--VAT inclusive--			
Purpose: Printing of new knowledge products			

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Purchase Order in conformity with the stated specifications and in accordance with the agreed government terms and conditions.


Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


JULIETA E. OPUENCIA
 OIC, Executive Director

I acknowledge receipt of this Notice of Award on November 6, 2023
 Name of Authorized Representative Gilbert Tan
 Signature 

Bank Details:
 Name of Payee : Ever Engraving Stationery, Inc.
 Name of Bank : Chinabank
 Branch : J. Abad Santos, San Juan Branch
 Account Number : 1315-0000-2570

