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PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES COMMISSION ON AUDIT

RECEIVED

12 OCT 2023

CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

OCT 12 2023 By: [Signature]

This Contract of Agreement made and entered into this \_\_\_ day of \_\_\_ 2023 at Quezon City, Philippines by and between:

The PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF), a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its OIC Executive Director, JULIETA E. OPULENCIA, hereinafter referred to as the PCAF;

-and-

THE SELAH GARDEN HOTEL, INC., a company licensed to operate business under the laws of the Republic of the Philippines, with principal office address at 2715 Park Avenue, San Rafael, Pasay City, Metro Manila represented in this Act by its Authorized Representative, MARY CLAIRE C. TAYHON, Sales Associate, hereinafter referred to as the SUPPLIER.

WITNESSETH

WHEREAS, the PCAF requested the procurement of one (1) lot meals and accommodation for the AFC Participants of the 2023 International Rice Congress, which will be held at the Philippine International Convention Center (PICC) on October 15 - 20, 2023, with approved PR No. 23-09-432 and sent through email to three (3) prospective bidders;

WHEREAS, the SUPPLIER offered meals and accommodation services and submitted its quotation;

WHEREAS, the opening of bid was undertaken on October 6, 2023, and after due evaluation by the Bids and Awards Committee (BAC), the SUPPLIER was declared as the Single Calculated and Responsive Bid, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the SUPPLIER;

WHEREAS, PCAF issued the Notice of Award No. 2023-146 to the SUPPLIER on October 6, 2023;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

- 1. Allocate and disburse funds in the total amount of One Hundred Twenty-Nine Thousand Three Hundred Seventy Five Pesos only (Php 129,375.00) to THE SELAH GARDEN HOTEL, INC. for the procurement of One (1) Lot Meals and Accommodation for the AFC participants to the International Rice Congress on October 15-20, 2023 at Pasay City; and
2. Pay the SUPPLIER after completion of the activity and receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

- 1. Provide the required food and accommodation services on October 15-20, 2023 for the total amount of One Hundred Twenty-Nine Thousand Three Hundred Seventy Five Pesos only (Php 129,375.00), as follows:

[Handwritten signature]

- **Meals and Accommodation for 16 pax @ 5 nights and 6 days**

**Room Requirement:**

Single - 2 rooms (2pax)

Twin sharing with single bed - 7 rooms (14 pax)

**Food Requirement:**

October 15 : Dinner

October 16-19 : Breakfast and Dinner

October 20 : Breakfast

**Inclusions:**

- Fully air-conditioned rooms
  - Round-trip shuttle/transport service to/from venue (PICC)
  - Hot and cold shower
  - Complimentary Wi-Fi access
  - 24-hrs room service
  - TV with cable channel
  - 24-hr elevator service
  - Safety deposit box
2. Bill the **PCAF** for the meals and accommodation services; and
  3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

**C. GENERAL PROVISIONS**

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

**D. AMENDMENT**


All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

**OCT 12 2023**

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this \_\_\_\_ day of \_\_\_\_\_ 2023 at Quezon City, Philippines.

**PHILIPPINE COUNCIL FOR  
AGRICULTURE AND FISHERIES**

PCAF

  
**JULIETA B. OPUENCIA**  
OIC- Executive Director

**THE SELAH GARDEN HOTEL, INC.**  
SUPPLIER

  
**MARY CLAIRE C. TAYHON**  
Sales Associate

SIGNED IN THE PRESENCE OF:

  
**MELINDA T. QUINONES**

Division Chief

Partnership Development Division


  
\_\_\_\_\_  
Maria Santos

**ALLOTMENT AVAILABLE:** ₱ 129,375  
**BS No.** 10-23-10-1266

**FUNDS AVAILABLE:** 129,375  
**Control No.** 10-216

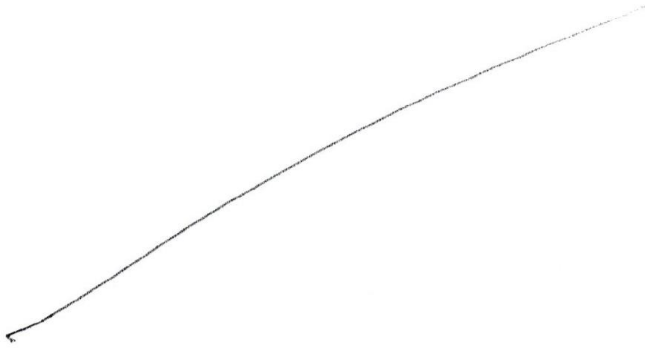
  
\_\_\_\_\_

**JOSE REDENTOR H. BESENIO**  
OIC-Assistant Division Chief, AFMD  
& Chief, Budget Section

  
\_\_\_\_\_

**MARIA DIVINA P. GONZALES**  
Chief, Accounting Section

*unfathomable*



ACKNOWLEDGEMENT

Republic of the Philippines )  
Quezon City ) s.s.

Before me, Notary Public, for and in QUEZON CITY this OCT 12 2023 2023  
appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID/ Passport No./ CTC No.	Issued at	Issued on
JULIETA E. OPULENCIA	SC ID 20-30902	Cainta, Rizal	Oct. 02, 2020
MARY CLAIRE C. TAYHON	P0085589K	Quezon City	May 15, 2022

WITNESS MY HAND AND SEAL, on the date and place above written.

**ATTY. RUBEN M. AZAÑES JR.**  
 Notary Public in Quezon City  
 A.M. Adm. Roll No. 17-023 (2023-2024)  
 IBP O.R. No. 293181 Jan, 2023 / Roll No. 45427  
 PTR No. 4029325 D 01-05-23 / TIN-140-394-836-000  
 MCLE Compliance No. VII-0018605 Valid until 04-15-2025  
 Address Unit R03 Suntrust Condo, Matalino st, Central Q.C.

Doc. No. 352  
 Page No. 62  
 Book No. 211  
 Series of 2023

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