

**CONTRACT OF AGREEMENT**

**KNOW ALL MEN BY THESE PRESENT:**

This Contract of Agreement made and entered into this OCT 19 2023 day of October 2023 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **OIC-Executive Director, JULIETA E. OPULENCIA**, hereinafter referred to as the **PCAF**;

-and-

**NEW WELL BEING SPA CITY CORP. LOHAS HOTEL**, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at E. Aguinaldo St., Clark Freeport Zone, Angeles, Pampanga represented in this Act by its **Sales Manager, RODELIZA J. MERCADO**, hereinafter referred to as the **SUPPLIER**.

**WITNESSETH**

**WHEREAS, the PCAF** requested the procurement of one (1) lot food and accommodation for the **Conduct of FY 2023 Luzon A Participatory Performance Review and Planning Workshop on October 25-27, 2023 in Angeles, Pampanga** with approved PR No. 23-09-417 and sent through email to three (3) prospective bidders;

**WHEREAS, the SUPPLIER** is engaged in meals and accommodation services and had submitted its quotation;

**WHEREAS, the opening of bid** was undertaken on September 27, 2023 and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as Lowest Calculated and Responsive Bid, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the **SUPPLIER**;

**WHEREAS, PCAF** issued the Notice of Award to the **SUPPLIER** on September 27, 2023;

**NOW THEREFORE,** in view of the foregoing premises, the parties have agreed to the following terms and conditions:

**A. OBLIGATIONS OF PCAF**

1. Allocate and disburse funds in the total amount of **Five Hundred Thirteen Thousand and Six Hundred Pesos Only (Php 513,600.00)** to **NEW WELL BEING SPA CITY CORP. LOHAS HOTEL** for the procurement of one (1) lot food and accommodation for the conduct of FY2023 Luzon A Participatory Performance Review and Planning Workshop on October 25-27, 2023 in Angeles, Pampanga; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

**B. OBLIGATIONS OF THE SUPPLIER**

1. Provide the required food and accommodation services for the conduct of the workshop on October 25-27, 2023 for the total amount of **Five Hundred Thirteen Thousand and Six Hundred Pesos Only (Php 513,600.00)**, as follows:

JUNALYN DUBLOIS

Pyjo - Mercado

**Food and Accommodation:**

- 3 days and 2 nights for 107 participants
- 1 evening session for 107 participants

**Inclusions:**

- **HOTEL ROOM ACCOMMODATION** (2) single rooms, (35) triple sharing room (separate beds)
- **MEALS** on the 1st day (Managed Buffet Lunch, PM Snacks, and Managed Buffet Dinner)
- **MEALS** on the 2nd day (Managed Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner/Evening Session)
- **MEALS** on the 3rd day (Breakfast and AM Snacks)
- **MEALS** should include two (2) main courses, vegetables, soup, dessert, and 1 round juice during lunch and dinner

**NOTE:** No cream dory in the menu

- Free use of function room for 3 days and 1 evening session
- Provision of LCD projector and screen, whiteboard with marker and eraser, pads and pencil
- Free use of electricity for laptops and printers
- Free use of Sound System
- Flowing coffee/tea and purified water, candies and mints during sessions
- With complimentary welcome streamer and backdrop tarp
- Complimentary in-room WIFI connectivity to all rooms and conference room and access to other hotel amenities free of charge.
- Standby generator
- Free parking

2. Bill the **PCAF** for the food and accommodation services; and
3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

**C. GENERAL PROVISIONS**

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

**D. AMENDMENT**

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

**IN WITNESS WHEREOF**, the parties have hereunto affixed their signatures this OCT 19 2023 day of October 2023 at Quezon City, Philippines.

**PHILIPPINE COUNCIL FOR  
AGRICULTURE AND FISHERIES**  
PCAF

**NEW WELL BEING SPA CITY CORP.**  
**LOHAS HOTEL**  
SUPPLIER


  
**JULIETA E. OPUENCIA**  
OIC-Executive Director

  
**RODELIZA J. MERCADO**  
Sales Manager

JUNALYN DUBLOIS

SIGNED IN THE PRESENCE OF:

  
**FLORELIZ P. AVELLANA**  
Chief, PMKMD

  
JUNALYN DUBLOIS

**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**

**ALLOTMENT AVAILABLE:** ₱513,600-  
**BS No.** 02-101101 2023-10-

**FUNDS AVAILABLE:** ₱513,600  
**Control No.** FD/12-1032-10-222

  
**JOSE REDENTOR H. BESEPIO**  
OIC-Asst. Division Chief, AFMD &  
Chief, Budget Section

  
**MARIA DIVINA P. GONZALES**  
Chief, Accounting Section

**ACKNOWLEDGEMENT**

Republic of the Philippines )  
Quezon City ) s.s.

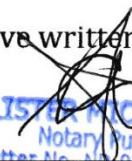
**OCT 19 2023**

Before me, Notary Public, for and in QUEZON CITY this \_\_\_\_ day of October 2023 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID	Issued at	Issued on
<b>Julietta E. Opuencia</b>	SC # 20-30902	Cainta, Rizal	October 2, 2020
<b>Rodeliza J. Mercado</b>	<u>10-00-166192</u>		

**WITNESS MY HAND AND SEAL, on the date and place above written.**

Doc. No. 1100  
Page No. 03  
Book No. XI  
Series of 2023

  
**ATTY. ALLISTER MICHAEL C. JOCOM**  
Notary Public  
Adm. Matter No. NP-004 (2022-2023)  
Until December 31, 2023  
**Notary Public**  
Roll of Attorneys No. 59482  
BSP Lifetime No. 014668/01-06-15/Quezon City  
PTR No. 4030504D /01-03-2023/Quezon City  
No. 15 Xavierville Avenue, Loyola Heights, Q.C.  
MCLE Compliance No. VII-0023972/Apr. 14, 2025/Q.C.

*Paying - received*