

CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

This Contract of Agreement made and entered into this 28 day of November 2023 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **OIC Executive Director, JULIETA E. OPULENCIA**, hereinafter referred to as the **PCAF**;

-and-

MO2 WESTOWN HOTEL, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Glicerio T. Pison Avenue, Benigno Aquino Drive, Mandurriao, Iloilo City represented in this Act by its Authorized Representative, **RONELY MAY P. ANDRADA**, hereinafter referred to as the **SUPPLIER**.

WITNESSETH

Propulsion
WHEREAS, the **PCAF** requested the procurement of one (1) lot meals and accommodation for the conduct of the training, entitled: **CONSTRUCTORS' PERFORMANCE EVALUATION SYSTEM (CPES) AND NATIONAL AGRICULTURAL AND FISHERIES MACHINERY ASSEMBLERS, MANUFACTURERS, IMPORTERS, DISTRIBUTORS AND DEALERS ACCREDITATION AND CLASSIFICATION (NAMDAC) YEAR-END PERFORMANCE REVIEW on November 28-December 2, 2023** with approved PR No. 23-11-556 and was posted in the PhilGEPS for bidding;

WHEREAS, the **SUPPLIER** offers meals and accommodation services and had submitted its quotation;

WHEREAS, the opening of bid was undertaken on November 14, 2023, and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as the Single Calculated and Responsive Quotation, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the **SUPPLIER**;

WHEREAS, **PCAF** issued the Notice of Award No. 2023-171 to the **SUPPLIER** on November 17, 2023;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Seven Hundred Sixty-Eight Thousand Pesos (Php 768,000.00)** to **MO2 WESTOWN HOTEL** for the procurement of One (1) Lot Meals and Accommodation for the conduct of the performance review on November 28-December 2, 2023 in Iloilo City; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food and accommodation services for the conduct of the performance review on November 28-December 2, 2023 for the total amount of **Seven Hundred Sixty-Eight Thousand Pesos (Php 768,000.00)**, as follows:
 - **Meals and Accommodation for 80 pax @ 4 nights and 5 days**

Inclusions:

HOTEL ROOM

- Twin or Triple sharing (individual beds)
- complimentary inhouse high speed Wi-fi Internet Access
- with hot and cold shower
- Air Conditioned Rooms
- one (1) Secretariat room
- hotel amenities

MEALS: Managed Buffet

- 1st day (AM Snacks, Lunch, PM snacks, & Dinner)
- 2nd day (Breakfast, AM Snacks, Lunch, PM Snacks, & Dinner)
- 3rd day (Breakfast, AM Snacks, Lunch, PM Snacks, & Dinner)
- 4th day (Breakfast, AM Snacks, Lunch, PM Snacks, & Dinner)
- 5th day (Breakfast)

***NOTE:** No cream dory in the menu

Meals should include three (3) main courses plus soup, dessert & 1 round of softdrink/juice, in can during lunch and dinner

Use of CONFERENCE ROOM for 5 days session (7am - 8pm)

- preferably at least 3.5 meters ceiling height and well-lighted
- could accommodate participants of up to 90 pax
- with high speed Wi-fi Internet Access
- Classroom type set up
- LCD projector and LCD screen
- White board with marker and eraser
- Pencils with erasers
- Provision of sound system
- At Least 3 microphones (preferably wireless)
- Waived electricity charges for use of laptops, printer and projector
- Provision of extension cords

Others

- Flowing coffee/tea and distilled water and candies
- With complimentary welcome streamer & backdrop tarpaulin
- Preferably with in-house medical service/clinic
- Available 24 hour standby generator
- With airport to hotel shuttle and vice versa

2. Bill the **PCAF** for the meals and accommodation services; and

3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

C. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

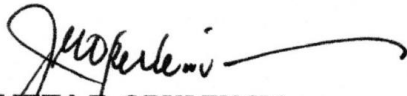
D. AMENDMENT

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

J. M. P. U. L. W. I.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this 28 NOV 2023 day of _____ 2023 at Quezon City, Philippines.


**PHILIPPINE COUNCIL FOR
AGRICULTURE AND FISHERIES**
PCAF


JULIETA E. OPULENCIA
OIC Executive Director

MO2 WESTOWN HOTEL
SUPPLIER



RONELY MAY P. ANDRADA
Authorized Representative

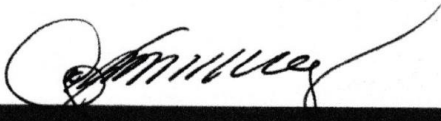
SIGNED IN THE PRESENCE OF:


CYRIL L. SOLIABAN
OIC Deputy Executive Director

ALLOTMENT AVAILABLE: ₱ 768,000.-
BS No. 02-101101-2023-11-1487

FUNDS AVAILABLE: ₱ 768,000
Control No. 11-11-2023-228


JOSE REDENTOR H. BESENIO
OIC-Assistant Division Chief for Financial
Matters, AFMD and Chief, Budget Section


MARIA DIVINA P. GONZALES
Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

28 NOV 2023

Before me, Notary Public, for and in QUEZON CITY this ____ day of _____ 2023 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID/ Passport No./ CTC No.	Issued at	Issued on
JULIETA E. OPULENCIA	Sr. Citizen ID#20-30902	Cainta, Rizal	October 2, 2020
RONELY MAY P. ANDRADA	Driver's License F20-2100024-1		May 29, 2022

Opulencia

who are known to me to be the same officials who executed the foregoing instrument and they both acknowledged to me that the same is their free and voluntary act and deed and that of the government agencies they represent therein.

This instrument consisting of _____ () pages including this page and Annexes "A" on which this acknowledgement is written and signed by the parties and their instrumental witnesses, refers to a Memorandum of Agreement (MOA) executed for the purposes(s) therein set forth.

WITNESS MY SIGNATURE AND NOTARIAL SEAL, on the date and place first above written.

Notary Public

Signo

ATTY. LOUJEAN S. SEMANIL-ADRIANO
Notary Public for Caloocan City
Notarial Commission Case No. 443
Roll of Attorney's 65459
IBP LIFETIME NO. 14798/CalMaNa
MCLE Compliance No. VII-0022126
PTR No. 1245974/January 3, 2023/Caloocan City
Commission expires on December 31, 2024
No.18 Araneta Avenue Caloocan City

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