



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
 Department of Agriculture Compound  
 Elliptical Road, Diliman, Quezon City  
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

September 27, 2023

**NOTICE OF AWARD  
 No. 2023-137**

**MR. JONATHAN C. GANITANO**  
 Proprietor  
 TOP PREMIERE ENTERPRISE  
 1918 Piy Margal St.  
 Sampaloc, Manila

Dear **Mr. Ganitano**:

With reference to your quotation for the procurement of **1 LOT CLEANING SERVICES FOR AIR CONDITIONING UNITS (SEPTEMBER 1, 2023 TO OCTOBER 31, 2023)**, we are pleased to confirm the award to your firm for the total amount of **THIRTY NINE THOUSAND PESOS (Php 39,000.00)** with the following specifications:

Item Description					QTY	Unit Cost	Total Cost
Cleaning Services for Airconditioning Units (September 1, 2023 to October 31, 2023)					1 LOT		39,000.00
Item No.	Type of Aircon	Location	Qty.	Frequency			
1	Window Type	Apacible Hall	27	1x		300.00	8,100.00
2	Ceiling Mounted	Apacible Hall	13	1x		900.00	11,700.00
3	Wall Mounted	DA-NAFC Annex Building	20	1x		600.00	12,000.00
		Apacible Hall	12	1x		600.00	7,200.00
<b>TOTAL</b>			<b>72</b>				
1. Cleaning of FCU air filters/face covers;							
2. Check-up refrigerant charge and inspect for possible leakage;							
3. Inspection and checking of electrical components/controls;							
4. Ampere and voltage reading;							
5. Pressure washing of FCU/ACCU coils/fins;							
6. Test run and observe units; and							
7. Prepare service report with remarks and recommendations.							
<b>VAT Inclusive</b>							
<i>Purpose: for PCAF use</i>							

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Purchase Order in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
 Department of Agriculture Compound  
 Elliptical Road, Diliman, Quezon City  
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

**JULIETA E. OPUENCIA**  
 OIC - Executive Director

I acknowledge receipt of this Notice of Award on 10-9-23  
 Name of Authorized Representative Jonathan C. Ganitano  
 Signature [Handwritten Signature]  
 Bank Details:  
 Name of Payee : Top Premiere Enterprise  
 Name of Bank : Land Bank of the Philippines  
 Branch : Espana Branch  
 Account Number : 3721001104

