



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

August 31, 2023

**NOTICE OF AWARD
 No. 2023-113**

MS. MAY ANN GESULGA
 Asst. Sales Manager
 THE PINNACLE HOTEL
 Sta. Ana Ave.
 Davao City

Dear Ms. Gesulga:

With reference to your quotation for the procurement of **1 LOT MEALS AND ACCOMMODATION**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED AND FORTY-FIVE THOUSAND PESOS (Php 245,000.00)** with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
MEALS AND ACCOMMODATION	1 LOT		245,000.00
P2,200.00/pax/day @ 3 nights and 4 days @ 35 pax		2,200.00	231,000.00
P400.00/pax @ 35 pax for Networking Session		400.00	14,000.00
Inclusions:			
HOTEL ROOM ACCOMMODATION (air conditioned, twin sharing individual bed)			
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)			
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
MEALS on the 2nd day (Networking Session)			
MEALS on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
MEALS on the 4th day (Buffet Breakfast and AM Snacks)			
MEALS should include two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner			
Note: No Cream Dory in the menu			
Use of Conference room for 2.5 days (could accommodate participants up to 50 pax for fish bone and/or round table set-up, well-lighted, air conditioned, with good ventilation)			
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use			
Provision of LCD screen at least 2 whiteboards with markers and eraser, pads, and pen			
Provision of alcohol for sanitation (for Covid-19 safety protocols)			
Free use of electricity for laptops, LCDs, and printers			
Free use of sound system, extension cords and microphones with extra batteries			
Free use of projectors and wireless presenters/pointers			
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions			
With complimentary welcome streamer and backdrop tarpaulin			
Free parking and access to other hotel amenities free of charge			
Complimentary Wi-Fi connectivity			
With standby generator			
Preferred Location: Davao City (must be strategically located and accessible by public transport)			
Date: September 5-8, 2023 (inclusive of government tax)			
Purpose: for the conduct of training entitled, "Shaping Gender Responsive Policy Advocacy and Policy Monitoring for Agricultural and Fishery Councils (AFCs) of Davao Region"			



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Contract of Service/Agreement in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.


For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,


JULIETA E. OPULENCIA
 OIC - Executive Director

I acknowledge receipt of this Notice of Award on SEPTEMBER 4, 2023
 Name of Authorized Representative MAY ANN P. GESULGA

Signature 
 Bank Details:
 Name of Payee : THE PINNACLE HOTEL AND SUITES
 Name of Bank : BANCO DE ORO (BDO-UNIBANK)
 Branch : NARRA, DAVAO CITY
 Account Number : 0067 - 6001 - 6687

