



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
 Department of Agriculture Compound  
 Elliptical Road, Diliman, Quezon City  
 Tel. No. (02) 8928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

July 31, 2023

**NOTICE OF AWARD  
 No. 2023-108**

**MS. MIKEE GODOY**  
 Sales & Marketing Associate  
 SOLANO HOTEL  
 Gen. Luna Ave., Sabang  
 Lipa City, Batangas

**Dear Ms. Godoy:**

With reference to your quotation for the procurement of **1 LOT MEALS AND ACCOMMODATION**, we are pleased to confirm the award to your firm for the total amount of **THREE HUNDRED SEVENTY THOUSAND PESOS (Php 370,000.00)** with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
<b>MEALS AND ACCOMMODATION</b>	<b>1 LOT</b>	<b>370,000.00</b>	<b>370,000.00</b>
Php 2,400/pax/day @ 4 nights and 5 days @ 37 pax			
Php 400/pax @ 37 pax for Networking session			
<b>Inclusions:</b>			
<b>HOTEL ROOM ACCOMMODATION</b> (air conditioned, twin sharing individual bed)			
<b>MEALS</b> on the 1st day (Lunch, PM Snacks and Buffet Dinner)			
<b>MEALS</b> on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
<b>MEALS</b> on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
<b>MEALS</b> on the 3rd Day (Networking Session)			
<b>MEALS</b> on the 4th day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)			
<b>MEALS</b> on the 5th day (Buffet Breakfast and AM Snacks)			
<b>MEALS</b> should include two (2) main courses, vegetables, soup, dessert and one round drinks/juice during lunch and dinner			
Note: No Cream Dory in the menu			
Use of conference room for 3.5 days (could accommodate participants up to 50 pax for fish bone and/or round table set up, well-lighted, air conditioned, with good ventilation)			
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use			
Provision of LCD screen, at least 2 whiteboards with markers and erasers, pads, and pen			
Provision of alcohol for sanitation (for Covid-19 safety protocols)			
Free use of electricity for laptops, LCDs, and printers			
Free use of sound system, extension cords and microphones with extra batteries			
Free use of projectors and wireless presenters/pointers			
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions			
With complimentary welcome streamer and backdrop tarpaulin			
Free parking and access to other hotel amenities free of charge			
Complimentary WI-FI connectivity			
With standby generator			
<b>Preferred Location: Lipa City, Malvar, Batangas</b>			
(must be strategically located and accessible by public transport)			
<b>Date: August 14-18, 2023</b>			
Purpose: For the conduct of training entitled, "Competency Advancement in Policymaking and Engagement for Agricultural and Fishery Councils (AFCs) of REGION IV-B MIMAROPA"			



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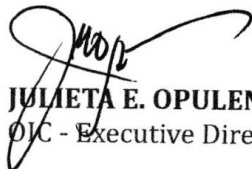
In connection with this Notice, please supply and deliver the required items upon receipt of the approved Contract of Service in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

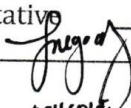
Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

  
**JULIETA E. OPULENCIA**  
 OIC - Executive Director

I acknowledge receipt of this Notice of Award on AUGUST 10, 2023  
 Name of Authorized Representative MIKEE EDDY  
 Signature   
 Bank Details:  
 Name of Payee : ARTICOLE HOTELS & RESORTS CORPORATION  
 Name of Bank : Land Bank of the Philippines  
 Branch : Lipa Big Ben  
 Account Number : 629 211 0893

