



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
 Department of Agriculture Compound  
 Elliptical Road, Diliman, Quezon City  
 Tel. No. (02) (928-8751 to 64 locals 2601-2625, email: pcafofficial@pcaf.da.gov.ph

August 31, 2023

**NOTICE OF AWARD  
 No. 2023-114**

**MS. PEACHY IBAOC**  
 Authorized Representative  
**DE LUXE HOTEL**  
 Capt. V. Roa St.  
 Cagayan De Oro City

Dear **Ms. Ibaoc**:

With reference to your quotation for the procurement of **1 LOT FOOD AND ACCOMMODATION**, we are pleased to confirm the award to your firm for the total amount of **FOUR HUNDRED SEVENTY-ONE THOUSAND AND THREE HUNDRED EIGHTY PESOS (Php 471,380.00)** with the following specifications:

Item Description	QTY	Unit Cost	Total Cost
<b>FOOD AND ACCOMMODATION</b>	<b>1 LOT</b>		<b>471,380.00</b>
P2,000/pax/day x 4 days and 3 nights x 74 pax		1,990.00	441,780.00
P400/pax x 1 evening session x 74 pax		400.00	29,600.00
<b>Inclusions:</b>			
<b>Hotel Room Accommodation</b>			
(2) single rooms; (18) quadruple sharing rooms (separate beds)			
<b>Meals</b>			
Day 1 - Managed Buffet Lunch, Pm Snacks and Managed Buffet Dinner			
Day 2 - Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks and Managed Buffet Dinner			
Day 3 - Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner and Evening Session			
Day 4 - Breakfast and AM Snacks			
Meals should include three (3) main course, vegetable, soup, dessert and 1 round juice during lunch & dinner			
<b>NO CREAM DORY</b>			
Use of function room for 4 days and 1 evening session			
Provision of LCD projector and screen, whiteboards with marker and eraser			
Free use of electricity for laptops and printers			
Free use of Sound System			
Flowing coffee/tea and purified water, candies and mints during sessions			
With complimentary room for secretariat			
With complimentary welcome streamer and backdrop tarp			
Complimentary in-room WiFi connectivity to all rooms and conference room and access to other hotel amenities free of charge			
Standby generator			
Free parking			
<b>Preferred Location: Cagayan De Oro City</b>			
<b>Date: September 12-15, 2023</b>			
<b>Purpose: conduct of FY 2023 Mindanao A Participatory Performance Review and Planning Workshop</b>			



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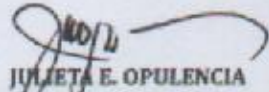
In connection with this Notice, please supply and deliver the required items upon receipt of the approved Contract of Service/Agreement in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at [bacsec@pcaf.da.gov.ph](mailto:bacsec@pcaf.da.gov.ph) upon receipt thereof.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147, Loc 2622

Thank you.

Very truly yours,

  
**JULIETA E. OPULENCIA**  
 OC - Executive Director

I acknowledge receipt of this Notice of Award on  
 Name of Authorized Representative PEACOP 1BAC

Signature [Signature]

Bank Details:  
 Name of Payee : De Luxe Hotel  
 Name of Bank : Landbank  
 Branch : Capitran Branch  
 Account Number : 0151-2869-41

