

CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

19 SEP 2023

This Contract of Agreement made and entered into this ____ day of September 2023 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **OIC-Executive Director, JULIETA E. OPULENCIA**, hereinafter referred to as the **PCAF**;

-and-

THE PINNACLE HOTEL & SUITES, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Sta. Ana Avenue, Davao City represented in this Act by its **Asst. Sales Manager, MAY ANN GESULGA**, hereinafter referred to as the **SUPPLIER**.

WITNESSETH

WHEREAS, the **PCAF** requested the procurement of one (1) lot food and accommodation for the **Conduct of FY 2023 Mindanao B Participatory Performance Review and Planning Workshop on October 3-6, 2023** with approved PR No. 23-08-371 and was posted in the PhilGEPS for bidding;

WHEREAS, the **SUPPLIER** is engaged in meals and accommodation services and had submitted its quotation;

WHEREAS, the opening of bid was undertaken on August 31, 2023 and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as Single Calculated and Responsive Bid, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the **SUPPLIER**;

WHEREAS, **PCAF** issued the Notice of Award to the **SUPPLIER** on August 31, 2023;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Four Hundred Seventy-Three Thousand and Six Hundred Pesos Only (Php 473,600.00)** to **THE PINNACLE HOTEL & SUITES**. for the procurement of one (1) lot food and accommodation for the conduct of FY2023 Mindanao B Participatory Performance Review and Planning Workshop on October 3-6, 2023 in Davao City; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food and accommodation services for the conduct of the workshop on October 3-6, 2023 for the total amount of **Four Hundred Seventy-Three Thousand and Six Hundred Pesos Only (Php 473,600.00)**, as follows:

Brambana

J. Opuencia

[Signature]

Food and Accommodation:

- PhP 2,000/pax x 4 days and 3 nights x 74 pax
- PhP 400.00/pax for the evening session x 74 pax

Inclusions:

- **HOTEL ROOM ACCOMMODATION** (2) single rooms, (18) quadruple sharing rooms (separate beds)
- **MEALS** on the 1st day (Managed Buffet Lunch, PM Snacks, and Managed Buffet Dinner)
- **MEALS** on the 2nd day (Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)
- **MEALS** on the 3rd day (Buffet Breakfast, AM Snacks, Buffet Lunch, PM Snacks, Buffet Dinner/Evening Session)
- **MEALS** on the 4th day (Breakfast and AM Snacks)
- **MEALS** should include two (2) main courses, vegetables, soup, dessert, and 1 round juice during lunch and dinner

NOTE: No cream dory in the menu

- Free use of function room for 4 days and 1 evening session
- Provision of LCD projector and screen, whiteboard with marker and eraser, pads and pencil
- Free use of electricity for laptops and printers
- Free use of Sound System
- Flowing coffee/tea and purified water, candies and mints during sessions
- With complimentary welcome streamer and backdrop tarp
- Complimentary in-room WIFI connectivity to all rooms and conference room and access to other hotel amenities free of charge.
- Standby generator
- Free parking

2. Bill the **PCAF** for the food and accommodation services; and
3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

C. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.


D. AMENDMENT

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this ____ day of September 2023 at Quezon City, Philippines.

**PHILIPPINE COUNCIL FOR
AGRICULTURE AND FISHERIES**

PCAF


JULIETA E. OPULENCIA
OIC-Executive Director

THE PINNACLE HOTEL & SUITES

SUPPLIER


MAY ANN GESULGA
Asst. Sales Manager



SIGNED IN THE PRESENCE OF:

FLORELIZ P. AVELLANA
Chief, PMKMD

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE: ₱473,600
BS No. 61-2023-09-9A6

FUNDS AVAILABLE: 473,600 -
Control No. 2023-9-204

JOSE REDENTOR H. BESEPIO
Chief, Budget Section

MARIA DIVINA P. GONZALES
Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

19 SEP 2023

QUEZON CITY

Before me, Notary Public, for and in _____ this _____ day of September 2023 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID	Issued at	Issued on
Julieta E. Opuencia	SC # 20-30902		October 2, 2020
May Ann Gesulga			

WITNESS MY HAND AND SEAL, on the date and place above written.

Doc. No. 80
Page No. 16
Book No. 21
Series of 2023

Notary Public

ATTY. FELIZARDO MANARANG IBARRA
Notary Public for Quezon City
Until April 14, 2025
Admin Matter - 850 (8-22-2000)
IBP Roll No. 80835 C., 4-15-2022
MCLE No. VIII-0000973