

CONTRACT OF AGREEMENT

APR 25 2023
of 1:57pm

KNOW ALL MEN BY THESE PRESENT:

This Contract of Agreement made and entered into this APR 24 2023 day of APR 24 2023 2023 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **Executive Director III, NESTOR D. DOMENDEN, CESO IV** hereinafter referred to as the **PCAF**;

-and-

SAVANNAH RESORT HOTEL, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Clarkview, Don Juico Avenue, Angeles City, Pampanga, represented in this Act by its **Authorized Representative, JALINE T. PUNSALAN**, hereinafter referred to as the **SUPPLIER**.

WITNESSETH




WHEREAS, the PCAF requested the procurement of one (1) lot food and accommodation for the conduct of the 2023 Orientation of the Revised Guidelines on the Engagement of Consultative Bodies formerly known as Omnibus Guidelines on the Engagement of AFCs on April 25-28, 2023 in Clark, Pampanga through PR No. 23-04-168 and was posted in the PhilGEPS for bidding;

WHEREAS, the SUPPLIER is engaged in food and accommodation services and had submitted its quotation;

WHEREAS, after due evaluation by the Bids and Awards Committee (BAC), the SUPPLIER was declared as the Single Calculated and Responsive Bid, thus, the BAC recommended to the Head of Procuring Entity the HOPE to award the above-mentioned procurement to the **SUPPLIER**;

WHEREAS, PCAF issued the Notice of Award (NOA) to the **SUPPLIER** on April 20, 2023;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Eight Hundred Three Thousand Eight Hundred Fifty Pesos (Php 803,850.00)** to **SAVANNAH RESORT HOTEL** for the procurement of one (1) lot food and accommodation for the conduct of the 2023 Orientation of the Revised PCAF Guidelines on the Engagement of Consultative Bodies formerly known as Omnibus Guidelines on the Engagement of AFCs on April 25-28, 2023 in Clark, Pampanga; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food and accommodation services for the conduct of the 2023 Orientation of the Revised PCAF Guidelines on the Engagement of Consultative Bodies formerly known as Omnibus Guidelines on the Engagement of Consultative Bodies on April 25-28, 2023 for the total amount of **Eight Hundred Three Thousand Eight Hundred Fifty Pesos (Php 803,850.00)**, as follows;

- **Live in package for 4 full-days for 115 pax**

Inclusions:

Room accommodation

- Fully air-conditioned rooms
- triple sharing individual bed

Food

- Meals on the 1st day (Lunch, PM Snacks and Managed Buffet Dinner)
- Meals on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, and Managed Buffet Dinner)
- Meals on the 2nd day (Networking Session)
- Meals on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, and Managed Buffet Dinner)
- Meals on the 4th day (Buffet Breakfast and AM Snacks)
- Meals should include two (2) main courses, vegetable, soup, dessert and one round drinks/juice during lunch and dinner
- No Cream Dory in the menu

Use of Conference Room for 3 days

- Could accommodate participants up to 150 pax for fish bone and/or round table set up
- Provision of lift or elevator when a building has more than 2 floors for Senior Citizens and PWD use.
- Provision of LCD screen, whiteboard with marker and eraser, pads and pencils
- Provision of alcohol for sanitation (for Covid-19 safety protocols)
- Free use of electricity for laptops, LCDs, and printers
- Free use of sound system, extension cords and microphones



Provision of the following:

- Flowing coffee/tea and purified water, candies/mints and peanuts during sessions
- With complimentary welcome streamer and backdrop tarpaulin
- Alcohol in conspicuous spaces in the venue
- Free parking and access to other hotel amenities free of charge
- Complimentary WI-FI connectivity

2. Bill the **PCAF** for the food and accommodation services; and
3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

C. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

D. AMENDMENTS


All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this ____ day of APR 24 2023 2023 at Quezon City, Philippines.

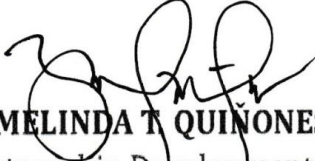
**PHILIPPINE COUNCIL FOR
AGRICULTURE AND FISHERIES**
PCAF

SAVANNAH RESORT HOTEL
SUPPLIER


NESTOR D. DOMENDEN, CESO IV
Executive Director III


JALINE T. PUNSALAN
Accounting Executive

SIGNED IN THE PRESENCE OF:


MELINDA T. QUINONES
Chief, Partnership Development Division


PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE: ₱ 803,850.

BS No. 62-10101-2023-04-371

FUNDS AVAILABLE: ₱ 803,850.

Control No. 10110-2023-04-091


JOSE REDENTOR H. BESENIO
 OIC Asst. Div. Chief, AFMD-Finance
 and Chief, Budget Section


MARIA DIVINA F. GONZALES
 Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines)
 Quezon City) s.s.

QUEZON CITY

APR 24 2023


Before me, Notary Public, for and in _____ this ____ day of _____ 2023 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	Passport No./CTC/TIN No.	Issued at	Issued on
NESTOR D. DOMENDEN	PCAF Office ID No. 202202	Quezon City	Sept. 15, 2022
JALINE T. PUNSALAN	2328-429-997-000	Angeles City	April 7, 2017

WITNESS MY HAND AND SEAL, on the date and place above written.

Doc. No. 110
 Page No. 23
 Book No. 18
 Series of 2023

Notary Public


ATTY. MANNY V. GRAGASIN
 NOTARY PUBLIC
 COMMISSION NO. 028 UNTIL DEC. 31, 2024 Q.C.
 DPOS BLDG. GRD. FLR. QUEZON CITY HALL
 LBP NO. 253017 / 12-27-22 / QUEZON CITY
 PTR NO. 3994051 / 01-03-23/QUEZON CITY
 ROLL OF ATTORNEY'S NO. 56070
 MCLE NO. VII-0028898 Until 04/14/25
 TIN NO. 243-085-918