

CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

This Contract of Agreement made and entered into this 12 day of May 2023 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **Executive Director, NESTOR D. DOMENDEN**, hereinafter referred to as the **PCAF**;

-and-

LIMA PARK HOTEL, INC., a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Lima Commercial Center, Malvar, Batangas represented in this Act by its **Vice-President for Sales, NOEL L. CARILLO**, hereinafter referred to as the **SUPPLIER**.

WITNESSETH

WHEREAS, the **PCAF** requested the procurement of one (1) lot food and accommodation for the **Conduct of GAD Training for the Members of PCAF GAD Focal Point System (GFPS) and Concerned Staff on May 17-19, 2023** with approved PR No. 23-05-191 and was posted in the PhilGEPS for bidding;

WHEREAS, the **SUPPLIER** is engaged in meals and accommodation services and had submitted its quotation;

WHEREAS, the opening of bid was undertaken on May 8, 2023 and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as Single Calculated and Responsive Bid, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the **SUPPLIER**;

WHEREAS, **PCAF** issued the Notice of Award to the **SUPPLIER** on May 8, 2023;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Two Hundred Seventeen Thousand Pesos Only (Php 217,000.00)** to **LIMA PARK HOTEL, INC.** for the procurement of one (1) lot food and accommodation for the conduct of GAD Training for the Members of PCAF GAD Focal Point System (GFPS) and Concerned Staff on May 17-19, 2023 in Malvar, Batangas; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food and accommodation services for the conduct of the training on May 17-19, 2023 for the total amount of **Two Hundred Seventeen Thousand Pesos Only (Php 217,000.00)**, as follows:

Food and Accommodation:

- PhP 2,000/pax @ 3 days @ 31 pax
- PhP 400.00/pax for the evening session @ 31 pax

Inclusions:

- **HOTEL ROOM ACCOMMODATION** (1) single room (10) triple sharing rooms
- **MEALS** on the 1st day (Buffet Breakfast, AM Snack, Buffet Lunch, PM Snacks, and Buffet Dinner)
- **MEALS** on the 2nd day (Buffet Breakfast, AM Snacks, Buffet Lunch, PM Snacks, Buffet Dinner/Evening Session)
- **MEALS** on the 3rd day (Buffet Breakfast, AM Snacks, Buffet Lunch, PM Snacks, Buffet Dinner)
- **MEALS** should include two (2) main courses, vegetables, soup, dessert, and 1 round juice during lunch and dinner

NOTE: No cream dory in the menu

- Free use of function room for 3 days and 1 evening session
- Provision of LCD projector and screen, whiteboard with marker and eraser, pads and pencils
- Free use of electricity for laptops and printers
- Free use of 2 Sound System
- Flowing coffee/tea and purified water, candies and mints during sessions
- With complimentary welcome streamer and backdrop tarp
- Complimentary in-room WIFI connectivity to all rooms and conference room and access to other hotel amenities free of charge: Gym, swimming pool, use of videoke for zumba
- Standby generator
- Free parking

2. Bill the **PCAF** for the food and accommodation services; and
3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

C. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

D. AMENDMENT

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

12 MAY 2023

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this ___ day of May 2023 at Quezon City, Philippines.

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

PCAF

NESTOR D. DOMENDEN
Executive Director III

LIMA PARK HOTEL, INC.

SUPPLIER

NOEL L. CARILLO
Vice-President for Sales

SIGNED IN THE PRESENCE OF:

FLORELIZ P. AVELLANA
Chairperson, GAD-FPS

JANESSA P. ROA
Senior Account Executive

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE: ₱217,000-
BS No. 02-101101-2023-05-519

FUNDS AVAILABLE: ₱217,000
Control No. 14-23-75-102

JOSE REDENTOR H. BESEPIO
Asst. Div. Chief for Financial Matters, AFMD
& Chief, Budget Section

MARIA DIVINA P. GONZALES
Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

Before me, Notary Public, for and in QUEZON CITY this 12 MAY 2023 day of May 2023 appeared the following persons presenting to me their respective identifications, to wit:

| Affiant | PCAF ID/CTC No | Issued at | Issued on |
|--------------------|-------------------|-------------|--------------------|
| Nestor D. Domenden | 2022-02 | Quezon City | September 15, 2022 |
| Noel L. Carillo | CCI2023-297-48815 | Batangas | January 25, 2023 |

WITNESS MY HAND AND SEAL, on the date and place above written.

Atty. Christian Benedict T. Babon
Notary Public
Until December 31, 2024

Notary Public for and in Quezon City
Adm. Matter No. 256 (2023-2024)
MCLE Compliance No. VI-0020767 / 04-227/19 (Bats)
IDP No. 264634 Issued January 23, 2023
PTR No. 1586094 / 1-3-23 / 1000 / RPL No. 69337

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