

CONTRACT OF AGREEMENT

KNOW ALL MEN BY THESE PRESENT:

06 SEP 2023

This Contract of Agreement made and entered into this _____ day of September 2023 at Quezon City, Philippines by and between;

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **OIC-Executive Director, JULIETA E. OPULENCIA**, hereinafter referred to as the **PCAF**;

-and-

DE LUXE HOTEL, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Capt. V. Roa St., Cagayan de Oro City represented in this Act by its **Authorized Representative, OFELIA PEACHY O. IBAOC**, hereinafter referred to as the **SUPPLIER**.

WITNESSETH

WHEREAS, the **PCAF** requested the procurement of one (1) lot food and accommodation for the **Conduct of FY 2023 Mindanao A Participatory Performance Review and Planning Workshop on September 12-15, 2023** with approved PR No. 23-08-370 and was posted in the PhilGEPS for bidding;

WHEREAS, the **SUPPLIER** is engaged in meals and accommodation services and had submitted its quotations;

WHEREAS, the opening of bid was undertaken on August 31, 2023 and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as Single Calculated and Responsive Bid, thus, the BAC recommended to the **HOPE** to award the above mentioned procurement to the **SUPPLIER**;

WHEREAS, **PCAF** issued the Notice of Award to the **SUPPLIER** on August 31, 2023

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Four Hundred Seventy-One Thousand and Three Hundred Eighty Pesos Only (Php 471,380.00)** to **DE LUXE HOTEL**. for the procurement of one (1) lot food and accommodation for the conduct of FY2023 Mindanao A Participatory Performance Review and Planning Workshop on September 12-15, 2023 in Cagayan De Oro City; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement

B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food and accommodation services for the conduct of the workshop on September 12-15, 2023 for the total amount of **Four Hundred Seventy-One Thousand and Three Hundred Eighty Pesos Only (Php 471,380.00)**, as follows:

Food and Accommodation:

PhP 2,000/pax x 4 days and 3 nights x 74 pax
PhP 400.00/pax for the evening session x 74 pax



Inclusions:

HOTEL ROOM ACCOMMODATION

(2) single rooms, (18) quadruple sharing rooms (separate beds)

MEALS on the 1st day (Managed Buffet Lunch, PM Snacks, and Managed Buffet Dinner)

MEALS on the 2nd day (Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)

MEALS on the 3rd day (Buffet Breakfast, AM Snacks, Buffet Lunch, PM Snacks, Buffet Dinner/Evening Session)

MEALS on the 4th day (Breakfast and AM Snacks) MEALS should include three (3) main courses, vegetables, soup, dessert and 1 round juice during lunch and dinner

NOTE: No cream dory in the menu

Free use of function room for 4 days and 1 evening session

Provision of LCD projector and screen, whiteboard with marker and eraser

Free use of electricity for laptops and printers

Free use of Sound System

Flowing coffee/tea and purified water, candies and mints during sessions

With complimentary room for secretariat

With complimentary welcome streamer and backdrop tarp

Complimentary in-room WIFI connectivity to all rooms and conference room and access to other hotel amenities free of charge.

Standby generator Free parking

2. Bill the **PCAF** for the food and accommodation services; and

3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

C. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract;

D. AMENDMENT

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

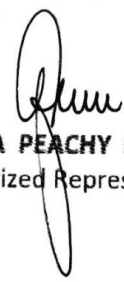
06 SEP 2023

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this ____ day of September 2023 at Quezon City, Philippines.

**PHILIPPINE COUNCIL FOR
AGRICULTURE FISHERIES
PCAF**


JULIETA E. OPULENCIA
OIC-Executive Director

**DE LUXE HOTEL
SUPPLIER**


OFELIA PEACHY O. IBAOC
Authorized Representative



SIGNED IN THE PRESENCE OF:

[Signature]
FLORELIZ P. AVELLANA
Chief, PMKMD

[Signature]
FLORDELUZ P. DAGUISONAN
Accts. In Charge

PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES

ALLOTMENT AVAILABLE: ₱ 471,380.00
OBS No. 02.101101.2023.09-1110

FUNDS AVAILABLE: ₱ 471,380
Control No. 11-23-09-202

[Signature]
JOSE REDENTOR H. BESENIO
Asst. Chief, AFMD and Chief,
Budget Section

[Signature]
MARIA DIANA GONZALES
Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

QUEZON CITY

06 SEP 2023

Before me, Notary Public, for and in _____ this _____ day of September 2023 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID	Issued at	Issued on
Julieta E. Opulencia	SC # 20-30902		October 2, 2020
Peachy Ibaoc	SSS # 08-0959871-3		

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

[Signature]
Atty. Christian Benedict T. Bribon
Until December 31, 2024
Notary Public for and in Quezon City
Adm Matter No 256 (2023-2024)
MCLE Compliance No. VI-0020767 / 04/22/19 (Extd)
IBP No. 264634 Issued January 3, 2023
PTR No. 1586094 / 1-3-23 / Abra / Roll No. 69532

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