

CONTRACT OF AGREEMENT

JUN 30 2023

JUN 30 2023

KNOW ALL MEN BY THESE PRESENT:

This Contract of Agreement made and entered into this ____ day of _____ 2023 at Quezon City, Philippines by and between:

MAJSES
4:55 pm

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **Executive Director III, NESTOR D. DOMENDEN**, hereinafter referred to as the **PCAF**;

-and-

MO2 WESTOWN HOTEL, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at Glicerio T. Pison Avenue, Benigno Aquino Drive, Diversion Road Mandurriao, Iloilo City represented in this Act by its Authorized Representative, **RONELY MAY P. ANDRADA, Senior Sales Officer**, hereinafter referred to as the **SUPPLIER**.

WITNESSETH

WHEREAS, the **PCAF** requested the procurement of one (1) lot meals and accommodation for the conduct of the training, entitled: **Shaping Gender Responsive Policy Advocacy and Policy Monitoring for Agricultural and Fishery Councils (AFCs)** on **July 17-20, 2023** with approved PR No. 23-05-257 and was posted in the PhilGEPS for bidding;

WHEREAS, the **SUPPLIER** offers meals and accommodation services and had submitted its quotation;

WHEREAS, the opening of bid was undertaken on June 26, 2023, and after due evaluation by the Bids and Awards Committee (BAC), the **SUPPLIER** was declared as the Lowest Calculated and Responsive Quotation, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the **SUPPLIER**;

WHEREAS, **PCAF** issued the Notice of Award No. 2023 - 088 to the **SUPPLIER** on June 26, 2023;

NOW THEREFORE, in view of the foregoing premises, the parties have agreed to the following terms and conditions:

A. OBLIGATIONS OF PCAF

1. Allocate and disburse funds in the total amount of **Two Hundred Twenty Nine Thousand Two Hundred Fifty Pesos (Php 229,250.00)** to **MO2 WESTOWN HOTEL** for the procurement of One (1) Lot Meals and Accommodation for the conduct of the training on July 17-20, 2023 in Iloilo City; and
2. Pay the **SUPPLIER** after completion of the activity and receipt of the billing statement.

B. OBLIGATIONS OF THE SUPPLIER

1. Provide the required food and accommodation services for the conduct of the training on July 17-20, 202 for the total amount of **Two Hundred Twenty Nine Thousand Two Hundred Fifty Pesos (Php 229,250.00)**, as follows:
 - Meals and Accommodation for 35 pax @ 3 nights and 4 days
 - Meals for 35 pax for the networking session

Inclusions:

- **HOTEL ROOM ACCOMMODATION** (air conditioned, triple-sharing individual beds)
- **MEALS** on the 1st day (Lunch, PM Snacks, and Buffet Dinner)
- **MEALS** on the 2nd and 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks, Managed Buffet Dinner)
- **MEALS** on the 2nd day evening (Networking Session)
- **MEALS** on the 4th day (Buffet Breakfast and AM Snacks)
- **MEALS** should include two (2) main courses, vegetables, soup, dessert, and drinks/juice during lunch and dinner

NOTE: No cream dory in the menu

- Use of conference room for 2.5 days (could accommodate participants up to 50 pax for fish bone and/or round table set up, well-lighted, air conditioned, with good ventilation)
- Provision of lift or elevator when it's more than 2 floors for senior or PWD use
- Provision of LCD screen, projector, whiteboard with marker, eraser, pads, pens and pencils
- Provision of alcohol for sanitation (Covid19 safety protocol)
- Free use of electricity for laptops, LCDs, and printers
- Free use of sound system, extension cords and microphones with extra batteries
- Free use of projectors and wireless presenters / pointers
- Flowing coffee/tea and purified water, candies/mints, and peanuts during sessions
- With complimentary welcome streamer and backdrop tarpaulin
- Complimentary Wi-Fi connectivity to all rooms and conference room
- Free parking and access to other hotel amenities free of charge
- Standby generator

2. Bill the PCAF for the meals and accommodation services; and

3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the PCAF.

C. GENERAL PROVISIONS

The parties shall mutually agree to perform, fulfill, and abide with all the provisions and requirements, and on all matters contained or could be reasonably inferred from the Contract.

D. AMENDMENT

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed by both parties in writing.

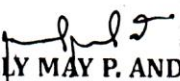
JUN 30 2023

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this ____ day of _____ 2023 at Quezon City, Philippines.

**PHILIPPINE COUNCIL FOR
AGRICULTURE AND FISHERIES**
PCAF


NESTOR D. DOMENDEN
Executive Director III

MO2 WESTOWN HOTEL
SUPPLIER


RONELY MAY P. ANDRADA
Senior Sales Officer

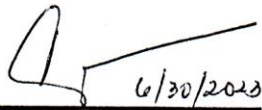
SIGNED IN THE PRESENCE OF:

FLORELIZ P. AVELLANA

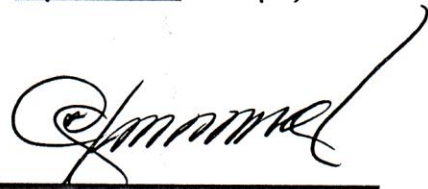
Division Chief, Planning, Monitoring and Knowledge Management and
Chairperson, PCAF Gender and Development-Focal Point System

ALLOTMENT AVAILABLE: ₱229,250
BS No. 02-101101-2023-08-777

FUNDS AVAILABLE: 229,250
Control No. 10-1023-07-165


6/30/2023

CAROLYN O. TABANGCURA
OIC-Chief, Budget Section



MARIA DIVINA P. GONZALES
Chief, Accounting Section

ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City) s.s.

QUEZON CITY

JUN 30 2023

Before me, Notary Public, for and in _____ this _____ day of _____ 2023
appeared the following persons presenting to me their respective identifications, to wit:

Affiant	ID/ Passport No./ CTC No.	Issued at	Issued on
NESTOR D. DOMENDEN	PCAF ID #2022-02	Quezon City	Sept. 15, 2022
RONELY MAY P. ANDRADA	Employee ID # 0023-0006	Iloilo City	May 01, 2023

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

Doc. No. _____
Page No. _____
Book No. _____
Series of 2023

AB 298
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ATTY. RUBEN AZANES JR.
NOTARY PUBLIC - QUEZON CITY
AM Adm. No. C-025 (2023-2024)
IBP O.R. No. 293181 Jan. 2023 / RA# No. 45427
PTR No. 4029325 D-01-05-2023 / TIN: 140-394-836-000
MCLE Compliance No. VII-0010685 valid until 04-15-2025
Address: Unit R03 Suntrust Condo, Malabino St. Central, Q.C.

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