



Republic of the Philippines
 Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Department of Agriculture Compound
 Elliptical Road, Diliman, Quezon City
 Tel. No. 8928-8751 to 65 locals 2601 to 2625. email pcaf.da@gmail.com

June 26, 2023

**NOTICE OF AWARD
 No. 2023-088**

MS. RONELY MAY P. ANDRADA
 Sales Executive
 MO2 Westown Hotel
 Iloilo City

Dear Ms. Andrada:

With reference to your quotation for the procurement of **1 LOT FOOD AND ACCOMMODATION**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED TWENTY-NINE THOUSAND TWO HUNDRED FIFTY PESOS (Php 229,250.00)** with the following specifications:

Item Description	QTY	Total Cost
FOOD AND ACCOMMODATION	1 LOT	229,250.00
P2,050.00/pax/day @ 3 nights and 4 days @ 35 pax		215,250.00
P400.00/pax @ 35 pax for Networking Session		14,000.00
Inclusions:		
Hotel Room Accommodation (air conditioned, twin sharing individual bed)		
MEALS on the 1st day (Lunch, PM Snacks and Buffet Dinner)		
MEALS on the 2nd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks and Managed Buffet Dinner)		
MEALS on the 2nd day (Networking Session)		
MEALS on the 3rd day (Buffet Breakfast, AM Snacks, Managed Buffet Lunch, PM Snacks and Managed Buffet Dinner)		
MEALS on the 4th day (Buffet Breakfast and AM Snacks)		
MEALS should include two (2) main course, vegetable, soup, dessert and one round drinks/juice during lunch and dinner		
Note: No Cream Dory in the menu		
Use of Conference room for 2-5 days		
(could accommodate participants up to 50 pax for fish bone and/or round table set-up, well-lighted, air conditioned, with good ventilation)		
Provision of lift or elevator when building has more than 2 floors for Senior Citizens and PWD use		
Provision of LCD screen at least 2 whiteboards with markers and eraser, pads, and pen		
Provision of alcohol for sanitation (for Covid-19 safety protocols)		
Free use of electricity for laptops, LCDs, and printers		
Free use of sound system, extension cords and microphones with extra batteries		
Free use of projectors and wireless presenters/pointers		
Flowing coffee/tea and purified water, candies/mints and peanuts during sessions		
With complimentary welcome streamer and backdrop tarpaulin		
Free parking and access to other hotel amenities free of charge		
Complimentary Wi-Fi connectivity		
Preferred Location: Iloilo City		
(must be strategically located and accessible by public transport)		
Date: JULY 17-20, 2023		
Purpose: for the conduct of training entitled, "Shaping Gender Responsive Policy Advocacy and		



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In connection with this Notice, please supply and deliver the required items upon receipt of the approved Contract of Service in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.

For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8926-2147. Loc 2622

Thank you.

Very truly yours,

NESTOR D. DOMENDEN
Executive Director III

I acknowledge receipt of this Notice of Award on JUNE 30, 2023
Name of Authorized Representative RONELY MAY ANORAOA
Signature [Handwritten Signature]
Bank Details:
Name of Payee : MO2 WESTOWN HOTEL
Name of Bank : METROBANK
Branch : DIVERGION ROAD
Account Number : 0007-4999-32924

