



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City
Tel. No. 8928-8751 to 65 locals 2601 to 2625. email pcaf.da@gmail.com

February 27, 2023

**NOTICE OF AWARD
No. 2023-007**

MS. LORENA E. DIAZ
Authorized Representative
KNIT & TUCK MERCHANDISING
L2 B4 Ocean Park Rd. Sauyo
Novaliches Q.C

Dear Ms. Diaz:

With reference to your quotation for the procurement of **36,000 PCS (9,000 per quarter) of PRINTING OF QUARTERLY NEWSLETTER**, we are pleased to confirm the award to your firm for the total amount of **TWO HUNDRED THOUSAND EIGHT HUNDRED EIGHTY PESOS (Php 200,880.00)** with the following specifications:

Item Description		QTY
Printing of Quarterly Newsletter		1 LOT
<i>Period Covered</i>	<i>Production period</i>	
* Jan to March 2023	* April 2023	
* April to June 2023	* June 2023	
* July to September 2023	* September 2023	
* October to December 2023	* December 2023	
SPECIFICATIONS:		
Paper: 8 pages (4 leaves, back-to-back)		
8.27in x 11.69in (A4 size)		
A3(11.69 x 16.54 spreadsheet)		
Stock: C2S #80		
Full color: color separations provided by the printer		
Soft copy file provided by PCAF		
Binding: Saddle Stitch		
Computer Software: Adobe InDesign CS6		
Additional Requirements:		
* Folded newsletter - 7,300		
* Unfolded newsletter - 1,700		
Total - 9,000 pieces each quarter		
* The supplier will be in charge of pasting the names/labels at the inbox of the newsletter (folded newsletters only). The PCAF to provide the cut out labels.		
* Maximum of three (03) mock ups every issue with minor revisions. All excess copies outside of the 9,000 copies will be turned over to the client.		

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Contract of Service in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice within 3 working days by signing in the space provided below and email us at bacsec@pcaf.da.gov.ph upon receipt thereof.



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For inquiries, you may get in touch with Mr. Ken Ryan P. Eleazar, BAC Secretariat of PCAF at telephone numbers 8920-4092 or 8926-2241. Loc 2622

Thank you.

Very truly yours,

JULIETA E. OPULENCIA
Deputy Executive Director

I acknowledge receipt of this Notice of Award on MARCH 3, 2023

Name of Authorized Representative LORENA E. DIAZ

Signature

Bank Details:

Name of Payee : KNIT & TUCK MERCHANDISING
Name of Bank : LANDBANK
Branch : WELCOME ROTONDA
Account Number : 0662004235

