

# CONTRACT OF AGREEMENT

OFFICE OF THE COMPTROLLER  
RECEIVED  
JAN 19 2023

KNOW ALL MEN BY THESE PRESENT:

JAN 18 2023

This Contract of Agreement made and entered into this \_\_\_\_ day of \_\_\_\_\_ 2023 at Quezon City, Philippines by and between:

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, a government agency attached to the Department of Agriculture (DA), created pursuant to Executive Order No. 366, Series of 2004, and the Department of Budget and Management (DBM) approved Rationalization Plan covering the consolidation of the National Agricultural and Fishery Council (NAFC) and Livestock Development Council (LDC) on June 26, 2013, with office address at the Apacible Hall, Department of Agriculture Compound, Elliptical Road, Diliman, Quezon City, represented in this Act by its **Executive Director III, NESTOR D. DOMENDEN, CESO IV**, hereinafter referred to as the **PCAF**;

-and-

**TRIPLE 7 MANPOWER SERVICES INC**, a company licensed to operate business under the laws of the Republic of the Philippines with principal office address at G/F Cavite Coliseum, Aguinaldo Hi-way Bacoor City, Cavite, represented in this Act by its **Administrative Officer, DINBERN F. PATYAG**, hereinafter referred to as the **SUPPLIER**;

## WITNESSETH

**WHEREAS**, the **PCAF** requested the procurement of one (1) lot one (1) year Janitorial Services to maintain cleanliness and sanitation of PCAF offices and premises (FY 2023) through PR No. 22-09-030 and was posted in the PhilGEPS for bidding;

**WHEREAS**, the **SUPPLIER** is engaged in the supply and delivery of janitorial services and had submitted its bid;

**WHEREAS**, the opening of bids was held on December 12, 2022, 2:05p.m. at the BAC Conference Room, 3rd Floor, PCAF Apacible Hall, DA Compound, Elliptical Road, Diliman Quezon City;

**WHEREAS**, the following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz.*:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;
  - Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (*e.g.*, Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- iii. Performance Security;
- iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

**WHEREAS**, the SUPPLIER passed the post-qualification pursuant to Section 34 of Rule VIII of the Revised Implementing Rules and Regulations of Republic Act No. 9184;

**WHEREAS**, after due evaluation by the Bids and Awards Committee (BAC), the SUPPLIER was declared as the Lowest Calculated and Responsive Bid, thus, the BAC recommended to the HOPE to award the above mentioned procurement to the SUPPLIER;

**WHEREAS**, PCAF issued the Notice of Award to the SUPPLIER on December 28, 2022;

**NOW THEREFORE**, in view of the foregoing premises, the parties have agreed to these following terms and conditions:

**A. OBLIGATIONS OF PCAF**

1. Allocate and disburse funds in the total amount of **Two Million Three Hundred Seventy-One Thousand Eight Hundred Fifty-Four Pesos and Seventy-Two Centavos (Php 2,371,854.72)** to **TRIPLE 7 MANPOWER SERVICES INC** for the procurement of one (1) lot one (1) year Janitorial Services to maintain cleanliness and sanitation of PCAF offices and premises (FY 2023); and
2. Pay the SUPPLIER after receipt of the billing statement.

**B. OBLIGATIONS OF THE SUPPLIER**

1. Provide the required one (1) lot one (1) year Janitorial Services to maintain cleanliness and sanitation of PCAF offices and premises (FY 2023) in the total amount of **Two Million Three Hundred Seventy-One Thousand Eight Hundred Fifty-Four Pesos and Seventy-Two Centavos (Php 2,371,854.72)**.

**Manpower Requirements:**

- Eight (8) experienced and fully vaccinated janitors: four (4) males, and four (4) females, to maintain cleanliness and sanitation of PCAF Office and premises for the period January 2, 2023 to December 31, 2023.
- The Leadman or Supervisor must be TESDA trained with a certificate on Housekeeping.

**Supplies, Materials and Equipment Requirements:**

- The Supplier shall provide supplies, materials and equipment in accordance with the Schedule of Requirement and Terms of Reference as stipulated under Section VI of the PBDs, ITB No. 2022-05.
2. Bill the PCAF monthly for the janitorial services provided; and



3. Acknowledge the receipt of payment by issuing an Official Receipt in the name of the **PCAF**.

**C. GENERAL PROVISIONS**

The parties shall mutually agree to perform, fulfill and abide with all the provisions and requirements and on all matters contained or could be reasonably inferred from the Contract.

**D. AMENDMENTS**

All stipulations set forth in this Contract shall apply unconditionally, subject to amendments that may be mutually agreed upon by the parties.

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures this 18 day of JAN 18 2023 2022 at Quezon City, Philippines.

**PHILIPPINE COUNCIL FOR  
AGRICULTURE AND FISHERIES**

**TRIPLE 7 MANPOWER SERVICES INC**

*PCAF*

*SUPPLIER*

  
**NESTOR D. DOMENDEN, CESO IV**  
Executive Director III

  
**DINBERN F. PATYAG**  
Administrative Officer

**SIGNED IN THE PRESENCE OF:**

  
**FIDELIA DE ASIS-ANDRES**  
Chief, Administrative, Financial and  
Management Division


  
**MARIA CRISTINA JARRAY**

**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**

**ALLOTMENT AVAILABLE: ₱ 2,371,854.72**  
BS No. 02-101101-2023-01-004

**FUNDS AVAILABLE: ₱ 2,371,854.72**  
Control No. 11-22-07-039

  
**JOSE REDENTOR H. BESENIO**  
Chief, Budget Section

  
**MARIA DIVINA P. GONZALES**  
Chief, Accounting Section

**ACKNOWLEDGEMENT**

Republic of the Philippines )  
Quezon City ) s.s.

QUEZON CITY

JAN 18 2023

Before me, Notary Public, for and in \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2023 appeared the following persons presenting to me their respective identifications, to wit:

Affiant	Passport No./CTC No.	Issued at	Issued on
NESTOR D. DOMENDEN	PCAF Office ID No. 202202	Quezon City	Sept. 15, 2022
DINBERN F. PATYAG	308-182-712-000	Quezon City	July 1-2021

WITNESS MY HAND AND SEAL, on the date and place above written.

Notary Public

Doc. No. 27  
Page No. 02  
Book No. 4  
Series of 2023

*[Signature]*  
ATTY. ROGENO J. BULIVAR  
NOTARY PUBLIC IN QUEZON CITY

Commission No. Adm. Matter No. NP 158 (2023-2024)  
IBP O.R. No. 180815 2023 & IBP O.R. No. 180816 2024  
PTR O.R. No. 3916669 D 01/03/2023 / Roll No. 33832 / TIN # 129-871-000-000  
MCLE EXTENSION APRIL 15, 2022 UP TO APRIL 14, 2023 AS PER S.C. EN BANG B.M. NO. 850  
Address: 31-F Harvard St. Cubao, Q.C.

