



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Apsacible Hall, Department of Agriculture Compound,
Elliptical Road, Diliman, Quezon City
Tel. Nos.: 928-8751 to 65 locals 2601 to 2614

November 6, 2018

NOTICE OF AWARD
No. 2018-177

MS. HELEN GRACE P. UY
Managing Director
PROFESSIONAL ORGANIZERS UNLIMITED INC.
2/F LK1AC Bldg., No. 5 Rizal St.,
Cagayan De Oro City

Dear Ms. Uy:

With reference to your quotation for the procurement of One (1) lot Professional lights, sounds and video service for 2018 National Volunteers' Day, we are pleased to confirm the award of the procurement to your firm for the total amount of **Four Hundred Forty-Five Thousand Pesos (PhP 445,000.00)** with the following specifications:

<i>Item/ Description</i>	<i>Contract Price (PhP)</i>
1 lot Professional lights, sounds and video service for 2018 National Volunteers' Day Communication Set - 8 units audio wireless communication set Lights - 32 units Par LED 54x3 - 8 units sharpy beam moving head - 1 unit Mini Pearl light controller - 1 unit follow spot - 4 units Light stand with T-bars Effects - 2 units QF-X8 Side and Up Smoke Machine - 1 unit HZ-500 Haze Machine Video - 2 sets LED screen 9ft x 12ft P6 - 2 sets LED screen 7ft x 10ft P6 - 1 unit Data Video Mixer - 1 lot video cables, connectors and wires - 1 unit laptop - 1 live feed (raw copy) - 1 documentation (raw copy) - 1 idle video - 1 SDE (Same day Edit Video) Confetti Effects - 2 units confetti blasters Stage - 3 Sets Platform (4ft x 8ft x 5ft) with skirting	445,000.00

Other Requirements

- 2 sets photo wall (8ft x 16ft)
- 2 sets photo booth
- Red carpet
- 1 photographer (Dec. 4, 2018)
- 1 photographer (Dec. 5, 2018)
- 1 photographer (Dec. 6, 2018)

Talents

- 1 creative director, 1 technical director, 1 voiceover
- 2 floor directors

Preferred Location: Cagayan De Oro City

Purpose:

Conduct of 2018 National Volunteers' Day on Dec. 4-7, 2018.

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Purchase Order in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below and fax to us at telefax number 920-4095 upon receipt thereof.

For inquiries, you may get in touch with Mr. Freido I. Prado, Head, BAC Secretariat of PCAF at telephone numbers 920-4092 or 926-2241.

Thank you.

Very truly yours,

SARAH GUTIERREZ-CAYONA
Executive Director

I acknowledge receipt of this Notice of Award on 11/09/18

Name of Authorized Representative Helen Grace P. Uy

Signature [Signature]