



20180022

ROOM & BANQUET CONTRACT

Date of Issue : SEPTEMBER 4, 2018
 Tel. No/Fax No. : 0943-211-6565
 Contact Person/Title : MR. CHRISTOPHER DELA ROSA
 Company : PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
 Address : APACIBLE HALL, DEPAARTMENT OF AGRICULTURE COMPOUND, ELIPTICAL ROAD, DILIMAN, QUEZON CITY
 Date of Function : SEPTEMBER 10-14, 2018
 Type of Function : WORKSHOP
 Set-Up : CLASSROOM SET UP
 Color Motif : BLUE
 Signage : DEPARTMENT OF AGRICULTURE - PCAF
 Number of Pax : 50 PAX

TOTAL OF ROOMS & BANQUET CONTRACT P 290, 000.00

LIVE-IN – PHP 1,400.00 * 50 PAX * 4 NIGHTS P 280, 000.00
EVENING SESSION – PHP 200.00 * 50 PAX P 10, 000.00

Date : SEPTEMBER 10-14, 2018
 Function room : EMERALD FUNCTION ROOM
 Time : 6:00AM TO 8:00PM

MENU *Menu to Follow*

INCLUSIONS:

- Exclusive use of venue for 12 hours
- Free flowing coffee and tea
- Sound system with microphones.
- Whiteboard with whiteboard markers
- Wide screen
- Registration table
- Rostrum
- Directional signage
- Secretary's Table

Sales Department
 Local 223-224,500, 1076
 sales@thepinnaclehotel.com
 Tel nos. (63) 82 300-5885
 Locals 221-3025
 Telefax (63) 82 300-1881

Sta.Ana Avenue
 Davao City 8000
 Philippines
www.thepinnaclehotel.com
[fb.com/thepinnacledavao](https://www.facebook.com/thepinnacledavao)
 @pinnacledavao

Follow us



20189022

ROOM ARRANGEMENT

Unless an advice is given, The Pinnacle Hotel and Suites will extend services only for the guaranteed number of persons confirmed by the Organizer. The Pinnacle Hotel, however shall prepare an additional 10% provision of the guaranteed number of persons.

The Pinnacle Hotel and Suites reserves the right to transfer the clients to alternative venues should the previously specified venues become unavailable due to unavoidable circumstances.

POLICIES ON FOOD AND BEVERAGE:

Bringing of food and beverage on the event is strictly prohibited. In such cases the hotel has the right to charge corkage fee for drinks and handling fee for food.

OTHER OPTIONAL CHARGES:

HANDLING FEE:	Lechon	:	P 500.00/pc
	Roasted Calf	:	P3,000.00/pc
	One whole tuna	:	P2,000.00/pc
	Lamb	:	P1,000.00/pc

Above rates are net and includes the service of a carver, condiments such as lemon, Kikkoman sauce, and wasabi. We also provide disposable chopsticks for the sashimi.

CORKAGE FEES:	Champagne	:	P1,000.00/750ml bottle
	Wine	:	P 250.00/bottle
	Liquor	:	P 1.00/ 1 ml

BILLING ARRANGEMENT:

- Any additional charges on rooms and function rooms authorized by the contact person shall be included on the master folio for payment right after the event.
- In Case of spillover of official participants, Pinnacle Hotel and Suites shall issue a supplemental Statement of Account to be charged to the Client on Top of the total contracted amount stipulated in this contract.

DEPOSITS AND PAYMENTS:

- **MODE OF PAYMENT: SEND BILL, Not more than 30 working days.**
- Rooms will be settled by **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**

Sales Department

Local 223-224,500, 1076

sales@thepinnaclehotel.com

Tel nos. (63) 82 300-5885

Locals 221-3025

Telefax (63) 82 300-1881

Sta. Ana Avenue

Davao City 8000

Philippines

www.thepinnaclehotel.com

fb.com/thepinnacledavao

@binnacledavao

Follow us



20189022

- PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES agrees to assume responsibility for any unsettled incidental charges incurred by its participants while at The Pinnacle Hotel and Suites to be fully settled prior to departure.

AUTHORIZED SIGNATORIES:

Please advise the names of the authorized signatories & affix specimen signature on the space provided:

MS. SARAH GUTIERREZ-CAYONA
Executive Director



TERMS & CONDITIONS

- The CLIENT shall pay in accordance with the number of persons finally contracted notwithstanding under attendance or in case of non-appearance of the engager or guest.
- In case of suit against the CLIENT by the Hotel to enforce a collection of unpaid account twenty-five percent (25%) of the unpaid amount shall be added for attorney's fees and expensed of collection, whether actually incurred or not.

2.) CANCELLATION CLAUSE

Upon Signing of contract	30% of the total amount will be levied.
Within 7 days prior to the event	50 % of the total cost will be levied.
Within 2 days prior to the event	100 % of the total cost will be levied.

3.) LAST MINUTE CHANGES

- The Pinnacle Hotel and Suites will require at least **72 HOURS NOTICE** prior to service in the increase of guaranteed covers.
- For any last minute changes, please inform the Hotel at least 48 hours before the event in order for us to provide your necessary requirements. The Hotel will not be held liable for unsatisfactory delivery of service for changes made on the day itself.

4) TAXES AND SERVICE CHARGE

- The Hotel reserves the right to adjust rates agreed within the contract period in the event of tax alterations by the government, and service charge amendments.

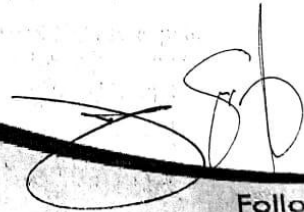
5.) CONFIDENTIALITY

- All rates quoted in this contract are confidential and may not be published in print or electronic media without the written permission of the Hotel. This contract may not be assigned in part or full to third parties or tour programmed other than, those specified within.

Sales Department
Local 223-224,500, 1076
sales@thepinnaclehotel.com

Tel nos. (63) 82 300-5885
Locals 221-3025
Telefax (63) 82 300-1881

Sta. Ana Avenue
Davao City 8000
Philippines
www.thepinnaclehotel.com
fb.com/thepinnacledavao
@pinnacledavao



Follow us



2018022

6.) FORCE MAJEURE

- The Hotel will not be held liable for services not rendered due to military and civil disorders, natural calamities and acts of God beyond the control of the Hotel. However, deposits and any form of payment made can be applied to future bookings.

7.) LITIGATION

- In case of litigation, the parties hereto agree that the same shall be exclusively filed and prosecuted before a court of competent jurisdiction in the city of Davao, Philippines.

This contract will not be valid unless it is acknowledged with your acceptance of rates, terms and conditions stipulated from the date of issue.

Conforme: **MS. SARAH GUTIERREZ-CAYONA**
Executive Director

Signature _____
Date _____

Prepared by: **SHEENA MARIE T. MAIZ**
Sales Account Executive

Noted by: **MA. DELIA A. SABORDO**
Sales Manager

Checked by: **MARIBEL BACHARPA**
Finance Controller

Approved by: **EDUARDO B. GOMEZ**
General Manager

SUBSCRIBED AND SWORN TO
BEFORE ME ON THIS 07 DAY
OF SEP 2018
AT O. C. M.M. PHILIPPINES

ALLIANCE AVAILABLE: P 290,000.00
CRS No. 02-10101-2018-09-1766
JOSE CEDENTOR H. BESENIO
Chief, Budget Section

FUNDS AVAILABLE: P 290,000.00
CONTROL NO. 02-10101-2018-09-1300
MARIA CRISTINA P. GONZALES
Chief Accountant

DOC NO. 201
PAGE NO. 45
BOOK NO. VIII
SERIALS 0078

Sales Department
Local 223-224,500, 1076
sales@thepinnaclehotel.com

Sta. Ana Avenue
Davao City 8000
Philippines
www.thepinnaclehotel.com

ATY. FLORIMOND C. ROUS
Notary Public for Quezon City
Until December 31, 2018
PTR No. 55212271-3-18 / Q.C.
IBP LIFE TIME NO. 00315
ROLL NO. 25769 / TIN 142-154-935
E-5 Comp-00001549; 1-22-2014
Adm Matter No. 13 / RTC-OC / 2018

Tel nos. (63) 82 300-5885