



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES**  
 Apacible Hall, Department of Agriculture Compound,  
 Elliptical Road, Diliman, Quezon City  
 Tel. Nos.: 928-8751 to 65 locals 2601 to 2614

February 19, 2019

**NOTICE OF AWARD  
 No. 2019-012**

**MS. ELLYN GALE G. MONTENEGRO**  
 Sales Account Executive  
 THE PINNACLE HOTEL & SUITES  
 (CENTRAL PARQ GROUP OF COMPANIES, INC.)  
 Sta. Ana Avenue, Davao City

Dear Ms. Montenegro:

With reference to your quotation for the procurement of One (1) lot Meals and Accommodation in Davao City for the conduct of Competency Advancement of Policymaking and Engagement (1<sup>st</sup> batch) for Agricultural and Fishery Councils of Davao Region on March 11-15, 2019, we are pleased to confirm the award of the procurement to your firm for the total amount of **Two Hundred Eighty-Four Thousand Pesos (PhP284,000.00)** with the following specifications:

<i>Item/ Description</i>	<i>Contract Price (PhP)</i>
<p><b>1 lot MEALS AND ACCOMMODATION</b>            4 nights and 4 days @ 40 pax</p> <p><b>Meals during evening session</b>            1 evening session @ 40 pax</p> <p><i>Inclusions:</i>  <b>HOTEL ROOM ACCOMMODATION</b> (airconditioned, triple sharing, individual bed)  <b>MEALS</b> on the 1st day (PM Snacks, Buffet Dinner)  <b>MEALS</b> on the 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> day (Buffet Breakfast, AM Snacks, Buffet Lunch, PM Snacks, Buffet Dinner)  <b>MEALS</b> on the 5th day (Buffet Breakfast, AM Snacks and Lunch)</p> <ul style="list-style-type: none"> <li>-Meals should include three (3) main courses plus soup, dessert and one (1) round drinks/juice during lunch &amp; dinner.</li> <li>- Use of Conference Room for 3.5 days and 1 evening session ( could accommodate participants up to 40 pax for fish bone and/or round table setup)</li> <li>- Provision of LCD screen.</li> <li>- Free use of electricity for laptops, LCDs, and printers</li> <li>- Free use of sound system and microphones</li> <li>- Free Flowing coffee</li> <li>- With complimentary welcome streamer &amp; back drop tarpaulin</li> <li>- Complimentary Wi-Fi connectivity</li> </ul> <p>Preferred Location: <b>Davao City</b>            (must be strategically located and accessible by public transport)</p>	<p><b>284,000.00</b></p>

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Purchase Order in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below and fax to us at telefax number 920-4095 upon receipt thereof.

For inquiries, you may get in touch with Mr. Freido I. Prado, Head, BAC Secretariat of PCAF at telephone numbers 920-4092 or 926-2241.

Thank you.

Very truly yours,

  
**SARAH GUTIERREZ-CAYONA**  
Executive Director

I acknowledge receipt of this Notice of Award on \_\_\_\_\_  
Name of Authorized Representative Eilyn Gak G. Montenegro  
Signature 