

## CONTRACT OF SERVICE

### KNOW ALL MEN BY THESE PRESENTS:

This contract made and entered by

The **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES (PCAF)**, an executive department of the Philippines created under its laws with principal office at Apacible Hall, Department of Agriculture Compound Elliptical Road, Diliman, Quezon City represented by **SARAH GUTIERREZ-CAYONA, Executive Director**, herein referred to as the "First Party";

and

The **BOHOL PLAZA HOTEL & RESTAURANT**, a private entity organized in accordance with the laws of the Philippines with business address at Dayon Hill Road, Mayacabac, Dauis, Bohol, represented by **MA. GEVE O. KAPIRIG, Sales and Marketing Director**, herein referred to as the "Second Party";

Collectively referred to as the parties.

-Witnesseth-

**WHEREAS**, the **Second Party** is engaged in the business of providing food and hotel accommodation;

**WHEREAS**, the **First Party** has engaged the services of the **Second Party** for the conduct of **Visayas - Areawide Participatory Planning Workshop** on **September 24-27, 2018**;

**WHEREAS**, the **First Party** selected the **Second Party** after the required canvass was conducted.

In consideration of the foregoing premises, the parties have agreed as follows:

1. For the **Second Party** to provide the following package:
  - Room accommodation on September 24 (check-in) to September 27 (check out), 2018 for 105 participants.
  - Venues, complete meals with AM and PM snacks, free use of facilities and other amenities for three (3) days.
2. For the **First Party** to pay the total amount of Five Hundred Sixty Six Thousand Five Hundred Pesos only (**Php 566,500.00**), for the above package.
3. In case the number of attendees exceeds the estimated number of participants or not all participants were able to attend, the **Second Party** shall charge the **First Party** based on actual cost;
4. Full payment of the total package cost and other incidental charges shall be settled after the event and upon submission of billing statement, subject to the policy of the DA-PCAF in processing of payments, and government accounting and auditing rules;

  
CARINA IBALLA  
Accounting Officer

Bohol Plaza Resort and Restaurant

  
MA. GEVE O. KAPIRIG  
Sales and Marketing Director

Bohol Plaza Resort and Restaurant

  
JOSE REDENTOR BESENO  
Chief, Budget

  
SARAH GUTIERREZ-CAYONA  
Executive Director

The full amount to be paid under the terms of this contract shall be charged to the funds of the DA-PCAF;

6 This Contract shall take effect upon the signing of the parties.

IN WITNESS WHEREOF, the parties hereto signed this **CONTRACT OF SERVICE** on ~~SEP 19 2018~~, in the City of Manila, Philippines.


**PHILIPPINE COUNCIL FOR AGRICULTURE  
AND FISHERIES**  
(First Party)


  
\_\_\_\_\_  
**SARAH GUTIERREZ-CAYONA**  
Executive Director

**BOHOL PLAZA RESORT AND  
RESTAURANT**  
(Second Party)

  
\_\_\_\_\_  
**MA. GEVE O. KAPIRIG**  
Sales and Marketing Director  
Bohol Plaza Hotel & Restaurant

Signed in the presence of:

  
\_\_\_\_\_  
**JOSE REDENTOR BESENIO**  
Chief, Budget

  
\_\_\_\_\_  
**CARINA B. IBALLA**  
Accounting Officer  
Bohol Plaza Resort and Restaurant