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SAWANG KALINGAN

10 July 2018

Ms. Sarah Gutierrez-Cayona
Executive Director
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Apacible Hall, Department of Agriculture Compound
Elliptical Road, Diliman, Quezon City

RE: CONTRACT FOR SEMINAR

Dear Madame;

Thank you for choosing Lohas Hotel as your preferred Hotel for your event on July 11-13, 2018
Further to our discussion, we are very pleased to submit the following information for your consideration.

Guaranteed: Rooms and Meals (108 pax)

Joint Midyear Performance Review and Planning Workshop

July 11, 2018	Morning Snack, Buffet Lunch, Afternoon Snack and Buffet Dinner
July 12, 2018	Full Board and meals for 1 evening session
July 13, 2018	Buffet Breakfast, Morning Snack Buffet Lunch, Afternoon Snack (Nothing Follows)

TOTAL PACKAGE COST: PHP626, 400.00 NETT

BANQUET CONCESSION:

- ❖ Hotel Room Accommodation fully air-conditioned
- ❖ Meals: Managed Buffet
- ❖ 1st Day: (Morning Snack, Lunch, Afternoon Snack and Dinner)
- ❖ 2nd Day: (Breakfast, Morning Snack, Lunch, Afternoon Snack, Dinner and meal for 1 evening session)
- ❖ 3rd Day: (Breakfast, Morning Snack Lunch and Afternoon Snack.)
- ❖ No Cream Dory fish
- ❖ Meals are inclusive of 3 main courses with soup, dessert and one round of ices tea or soda/ juice
- ❖ Use of conference room for three (3) days
- ❖ Provision of secretariat room, free of charge for the entire activity
- ❖ PA System /CD Player
- ❖ LCD Projector and Wide Screen
- ❖ Dedicated technician
- ❖ Podium/Rostrum with microphones
- ❖ Whiteboard with markers and eraser
- ❖ Flipchart stand with pieces of flipchart papers
- ❖ Registration table
- ❖ Pads & pencils

PAID
Received by: _____
Date: _____

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- ❖ Mint Candies
- ❖ Free flowing Coffee and tea
- ❖ Parking area base on guaranteed number of person
- ❖ Complimentary WIFI Connection
- ❖ Complimentary Welcome Banner
- ❖ Available 24 hour standby generator

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FUNCTION ROOM

We are pleased to waive the function room rental for the specific number of guaranteed person at eight (8) hours per day. Should you wish to extend your stay after the agreed reservation time indicated above, an applicable excess hourly charge is to be applied.

BILLING ARRANGEMENT

Full payment of the total package cost and incidental charges shall be settled through Send Bill Arrangement thirty (30) working days upon receipt of Statement of Account. Breakages and damages incurred during the stay shall be charge to **PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES** account to be charged as incidentals and shall be the included in the master folio and to be signed by the authorized signatory

1. Deposit are NON-TRANSFERRABLE and NON-REFUNDABLE
2. Total estimated revenue is rate multiplied by the number of attendees or rooms plus additional charges.
3. Preferred mode of payment is cash or company check.

Check payable to:

Account Name:

Account Number:

Bank:

New WellBeing Spa City Corporation

SA No: 1581-0308-90

Land Bank of the Philippines – Clark Freeport Zone



All rates quoted in this contract are stated in Philippine Peso

POSTPONEMENT / CANCELLATION OR NO SHOW

For Banquets:

For cancellation, the PATRON shall pay 50% of the expected revenue if the cancellation is made 31 days before the function date. 100% payment of the expected revenue if cancellation is made 21 days.

For Force Majeure:

The Hotel will not be held liable for services not rendered or for any loss or damage due to acts of God, or acts of the guests, his family, his visitors or servants or if loss arises from the character of the things brought into the Hotel, war, government regulations, natural calamities, civil disorder, curtailment of the transportation facilities and other inevitable incidents beyond control of the Hotel that interrupts the expected course of events. However, deposits made by the clients can be applied to future bookings.

GUARANTEED NUMBER OF PERSONS

- ❖ The Hotel shall charge the Patron for the guaranteed number of guests or actual number of persons whichever is higher.
- ❖ No reduction in the number guaranteed covers shall be allowed by the Hotel later than 72 hours prior to the date of the function. Any increase in the number of guaranteed covers should be made not later than 48 hours.
- ❖ Meal arrangement shall be given allowance ten percent (10%) not more than 30 persons over and above the guaranteed number of persons. If actual exceeds the 10% allowance- setup and food, replenishment shall be subject to the availability of stock and operating supplies.

FOOD AND BEVERAGE

A handwritten signature in black ink, appearing to be "Rym".

REPUBLIC OF THE PHILIPPINES)
QUEZON CITY) SS.

ACKNOWLEDGMENT

BEFORE ME, a Notary Public for and in the Quezon City, personally appeared 10 JUL 2018
with ID No. UNWD # CRN-006-0003-0917-2 issued on _____ at _____, and _____ with ID No.
SS # 02-150610-3 issued on _____ at _____, both known to me and to me known to be the
same persons who executed the foregoing instrument which they acknowledged to me to be their
free and voluntary act and deed, consisting of only ____ () page/s, including this page in which
this Acknowledgement is written, duly signed by them and their instrumental witnesses on each
and every page hereof.

WITNESS MY HAND AND SEAL this 10 JUL 2018 at Quezon City, Philippines.

971
Doc. No. 25;
Page No. 18;
Book No. _____;
Series of 1018.

NOTARY PUBLIC

[Signature]
ATTY. CHARINE N. RAMPAS
NOTARY PUBLIC FOR QUEZON CITY
Rm. 2011 L...
ALM...
IBP No. 0-6071...
MCLE IV Compliance No. Exempted
My Commission Expires on Dec. 31, 2018

PAID
Received by: _____
Date: _____