



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Apaceble Hall, Department of Agriculture Compound,
Elliptical Road, Diliman, Quezon City
Tel. Nos.: 928-8751 to 65 locals 2601 to 2614

July 12, 2018

NOTICE OF AWARD
No. 2018-117

MS. AUBREY R. LABAY
Sales Account Executive
AVENUE PLAZA HOTEL
Magsaysay Avenue
Naga City

Dear Ms. Labay:

With reference to your quotation for the procurement of One (1) lot Food and Accommodation for the conduct of Constructor's Performance Evaluation System Seminar-Workshop Cum Practicum in Naga City on July 16-20, 2018, we are pleased to confirm the award of the procurement to your firm for the amount of **Two Hundred Ninety-Two Thousand Pesos (PhP292,000.00)** with the following specifications:

<i>Item/ Description</i>	<i>Contract Price (PhP)</i>
1 LOT FOOD AND ACCOMMODATION 40 pax @ 4 days Meals during evening session 1 evening for 40 pax Inclusions: Hotel Room Accommodation fully airconditioned, triple sharing (Individual beds) MEALS: Managed Buffet 1st day (Lunch, PM snacks & Dinner) 2nd, 3rd and 4th day (Breakfast, AM Snacks, Lunch, PM Snacks, Dinner) 5th day (Breakfast & AM Snacks) - NO CREAM DORY Meals should include three (3) main courses plus soup, desert and one (1) round of softdrinks/juice during lunch & dinner. - Use of conference room for 4 days session (preferably at least 3.5 meters ceiling height and well lighted and could accommodate participants up to 130 pax/ or round table setup) - Provision of one secretariat room, free of charge for the entire duration of the activity. - Provision of LCD projector and LCD screen, whiteboard with marker and eraser. - Complimentary use of high speed WIFI Internet Access - Free use of electricity for laptops, LCDs, and printers - Free use of sound system, free pads & pencil - Complimentary in-room Wi-Fi connectivity to all rooms & conference room & access to other hotel amenities free of charge - Flowing coffee/tea and distilled water and candles - With complimentary welcome streamer & backdrop tarpaulin - Preferably with in-house medical service/clinic - Available 24 hours standby generator Preferred Location: Naga City, Camarines Sur (must be strategically located and accessible by public transport) Purpose: For the conduct of Constructor's Performance Evaluation System Seminar-Workshop Cum Practicum in Naga City in July 16- 20, 2018	292,000.00

In connection with this Notice, please supply and deliver the required items upon receipt of the approved Purchase Order in conformity with the stated specifications and in accordance with the agreed government terms and conditions.

Please acknowledge receipt and acceptance of this Notice by signing in the space provided below and fax to us at telefax number 920-4095 upon receipt thereof.

For inquiries, you may get in touch with Mr. Freido I. Prado, Head, BAC Secretariat of PCAF at telephone numbers 920-4092 or 926-2241.

Thank you.

Very truly yours,


SARAH GUTIERREZ-CAYONA
Executive Director

I acknowledge receipt of this Notice of Award on July 13, 2018
Name of Authorized Representative AUBREY R. LABAY
Signature 