



Republic of the Philippines
Department of Agriculture
PHILIPPINE COUNCIL FOR AGRICULTURE AND FISHERIES
Apacible Bldg., DA Compound, Diliman, Quezon City
Telephone No. 9278641/ 9243361

AFMD-HRDS-M-18-12

January 23, 2018

MEMORANDUM

FOR : **SARAH GUTIERREZ-CAYONA**
Executive Director

THRU : **JOHN D. PAGADUAN**
Deputy Executive Director

ENGR. ALEXANDER S. DAROYA
Acting Chief, AFMD

FROM : **BRAULIO B. CASTRO, JR.**
Chief, HRDS

SUBJECT : **Results of the Pre-Screening of the Applicants to the Vacant Plantilla Positions**

Attached are the results of the pre-screening of applicants to the following vacant plantilla positions for posting:

Salary Grade	Position Title	No. of Vacant Positions
11	Project Development Officer I	1
	Development Management Officer I	1

For your information/reference.



Office of the Executive Director
RECEIVED *Carlo*
Date 1-25-18

PRE-SCREENED APPLICANT/S TO VACANT PERMANENT POSITION FORM

Position Title : Project Development Officer I
 Salary Grade/Salary : SG 11 / P19,620.00 per month
 Education Requirement : Bachelor's degree relevant to the job
 Experience Requirement : None required
 Training Requirement : None required
 Eligibility Requirement : CS Professional/Second Level Eligibility

POSITION/ PLACE OF ASSIGNMENT	NAME OF APPLICANT/S	MINIMUM REQUIREMENTS				REQUIRED DOCUMENTS				AUTHENTICITY OF SUPPORTING DOCUMENTS			REMARKS
		EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY	LETTER OF INTENT	PERSONAL DATA SHEET	PERFORMANCE APPRAISAL REPORT (IPCR)	DIPLOMA	TRANSCRIPT OF RECORDS	CERTIFICATE OF TRAININGS	CERTIFICATE OF OUTSTANDING ACCOMPLISHMENT	
Project Development Officer I - PMKMD-PDS	1 Abasolo, Mary Ann L.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	2 Bustaliño, Imee Flordeliza S.	X	NR	NR	√	√	√	NA	√	√	NR	-	Not Qualified Bachelor's degree not relevant to the job
	3 Casuncad, Hannah May F.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	4 Cruz, Pamela Joy C.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	5 Dela Trinidad, Rica S.	√	NR	NR	√	√	√	NA	X	√	NR	-	Not Qualified No Diploma presented
	6 Encarnacion, Mark Christian D.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	8 Lopez, John Ira D.	X	NR	NR	√	√	√	NA	√	√	NR	-	Not Qualified Bachelor's degree not relevant to the job
	9 Manalang, Christian D.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	10 Manio, Luzviminda S.	√	NR	NR	√	√	√	X	√	√	NR	-	Not Qualified No IPCR submitted for the period January to June 2017
	11 Rualo, Kelvin Jerome R.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	12 Salvino, Samuel Jr. B.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	13 Tinoy, Andrew R. Jr.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified
	14 Yagumyum, Nicky Joseph R.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified

Prepared by:


MARIA RIZA L. PAMPLONA

Noted by:


BRAULIO B. CASTRO, JR.

PRE-SCREENED APPLICANT/S TO VACANT PERMANENT POSITION FORM

Position Title : Development Management Officer I
 Salary Grade/Salary : SG 11 / P19,620.00 per month
 Education Requirement : Bachelor's degree relevant to the job
 Experience Requirement : None required
 Training Requirement : None required
 Eligibility Requirement : CS Professional/Second Level Eligibility

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Development Management Officer I - PDD-SMS	1 Abasolo, Mary Ann L.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	2 Alison, Angelina V.	√	NR	NR	√	√	√	√	√	√	NR	-	Not Qualified More than 3 salary grades	
	3 Balindong, Rafaida S.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified Bachelor's degree not relevant to the job	
	4 Bustaliño, Imee Flordeliza S.	X	NR	NR	√	√	√	NA	√	√	NR	-	Not Qualified Bachelor's degree not relevant to the job	
	5 Casuncad, Hannah May F.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	6 Cruz, Pamela Joy C.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	7 Dela Trinidad, Rica S.	√	NR	NR	√	√	√	NA	X	√	NR	-	Not Qualified No Diploma presented	
	8 Encarnacion, Mark Christian D.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	9 Gutierrez, Andrea Louise S.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	10 Lopez, John Ira D.	X	NR	NR	√	√	√	NA	√	√	NR	-	Not Qualified Bachelor's degree not relevant to the job	
	11 Manalang, Christian D.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	12 Manio, Luzviminda S.	√	NR	NR	√	√	√	X	√	√	NR	-	Not Qualified No IPCR submitted for the period January to June 2017	
	13 Rualo, Kelvin Jerome R.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	14 Salvino, Samuel Jr. B.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	

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Development Management Officer I - PDD-SMS	15 Terante, Stephanie C.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	16 Tinoy, Andrew R. Jr.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	
	17 Villareal, Lalaine A.	X	NR	NR	√	√	√	NA	√	√	NR	-	Not Qualified Bachelor's degree not relevant to the job	
	18 Yagumyum, Nicky Joseph R.	√	NR	NR	√	√	√	NA	√	√	NR	-	Qualified	

Prepared by:


MARIA RIZA L. PAMPLONA
 HRDS Staff

Noted by:


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 Chief, HRDS